



email: [clerk@westhunsburyparishcouncil.gov.uk](mailto:clerk@westhunsburyparishcouncil.gov.uk)

Telephone: 07729 608062

---

**To All Parish Councillors:** I hereby summon you to attend the **Ordinary Parish Council Meeting**, which will take place on **Thursday 20<sup>th</sup> January 2022 at 7.00pm** at Parsons Meade Community Centre

All parishioners and members of the press are invited to attend.

**Please be aware the meeting may be recorded.**

A handwritten signature in black ink, appearing to read "Fiona Young".

Clerk, Fiona Young

## **AGENDA**

**22/001 To receive any apologies for absence and approve reasons for absence**

**22/002 To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda**

**22/003 To approve and sign the Minutes of the Council Meeting held on the December 16th 2021**

**22/004 Public Session.** Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.

**22/005 To Receive Reports from**

**a) Police Representative.** Crime report from Police Officer David Okere

**b) West Northants Councillors**

**22/006 To receive brief reports from Councillors or Clerk attending outside meetings on behalf of WHPC.**

**22/007 Matters arising from previous minutes, for report only**

- The Clerk has started the process of adding additional signatories to the bank account
- The Clerk has started the co option process, the notice runs until January 25<sup>th</sup> 2022.
- The Objection letter to the application WNN/2021/1076 was logged with WNC Planning.
- The Christmas tree was collected by Welford Xmas Tree farm.

**22/008 Planning**

- 1. New applications – Council to resolve a response to the following applications;**  
**WNN/2021/1169** 14 Aviemore Gardens, -, Northampton, Northamptonshire, NN4 9XJ  
First floor side extension over garage
- 2. To agree action regarding the WNC decision to remove neighbour comments from the planning application website.**

## 22/009 Finance

### 1. Resolution to approve the payments tabled below;

Payable to	Details	Amount £
F Young	Salary	748.92
HMRC	Tax and NI	225.45
Viking	Stationary	76.78

### 2. Approval of the bank reconciliation statement below

Bank reconciliation December 31<sup>st</sup> 2021 – Balance at April 1<sup>st</sup> 2021 £68,152.01 less payments £21,824.88 plus receipts £26,259.70 = £72,586.83 Bank accounts at 31.12.2021 £37,384.46 plus £45,202.37 = £72,586.83

### 3. Confirmation that the internal controls councillor has completed the checks to the payments.

## 22/010 Community Events

1. Resolution to establish a Community Events Committee with its own Terms of Reference, delegated budget and spending powers and to confirm a meeting date, time and venue.
2. Resolution to order a Jubilee Beacon, to include the agreement of a budget which will include any work needed to install and manufacture the beacon.

## 22/011 Claystones Open Space

1. Resolution to add open air council surgeries to the consultation methods previously agreed ( in paper and online) It is envisaged that the council surgeries will last approx 2 hours and take place at weekends during the Spring and Summer months at various locations in the parish. The surgeries will be staffed by Councillors and advertised well in advance.

## 22/012 To engage with the Northants CALC Asset Mapping Project (AMP) and to appoint an AMP Working Group comprising the clerk and councillors.

To consider the above request from Ncalc and agree action.

## 22/013 Correspondence and actions when needed.

- David Smith, South Northants Ambulance Service First Aid training – Clerk filed

## 22/014 Agenda Items for the next meeting

22/015 Next meeting – To confirm that the next meeting is February 17<sup>th</sup> 2022