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To All Parish Councillors: I hereby summon you to attend the **Ordinary Parish Council Meeting**, which will take place on **Thursday 17th March 2022 at 7.00pm** at Parsons Meade Community Centre

All parishioners and members of the press are invited to attend.

Please be aware the meeting may be recorded.

Clerk, Fiona Young

AGENDA

22/034 To receive any apologies for absence and approve reasons for absence

22/035 To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda

22/036 To approve and sign the Minutes of the Council Meeting held on the February 17th 2022

22/037 Public Session. Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.

22/038 To Receive Reports from

a) Police Representative. Crime report from Police Officer David Okere. Burglary Residential – 1, Burglary Non residential – 1, Criminal Damage – 2

b) West Northants Councillors

22/039 To receive brief reports from Councillors or Clerk attending outside meetings on behalf of WHPC.

22/040 Matters arising from previous minutes, for report only

1. Clerk has received an update, Cllr has to repeat ID verification.
2. Clerk confirmed the planning letter for WNN/2021/0537 has been sent in.

22/041 Planning

1. **New applications – Council to resolve a response to the following applications;**

WNN/2022/0212 30 Whitegates, Single storey rear extension and alterations to improve external insulation to east side elevation and right side of front bay window

<http://planning.northamptonboroughcouncil.com/planning/search-applications?civica.query.FullTextSearch=west%20hunsbury#VIEW?RefType=PBDC&KeyNo=114286>

22/042 Staffing

1. Council to approve the national pay increase for Local Government employees as detailed in the recent Ncalc mini update, this increase is for the financial year April 1 2021 – March 31st 2022 and is 1.75%
2. Resolution to backdate the increase in the Clerks pay to April 1st 2021, the total amount payable is £178.75 before deductions.
3. Resolution to engage a payroll provider to oversee the Clerks payroll and HMRC payments.

22/043 Finance

1. Resolution to approve the payments tabled below including those for the Jubilee Event.

Payable to	Details	Amount £
F Young	Salary	899.32
HMRC	Tax and NI	314.96
21CC Group	Jubilee Beacon	588.00
AE Hire	Marquee hire for the Jubilee – smaller marquee	600.00
SLCC	Online Practitioners Conference (% shared between 2 councils)	50.00
Odin Events	Climbing Wall for Jubilee 50% deposit	405.00

2. Approval of the bank reconciliation statement below

Bank reconciliation February 28th 2022 – Balance at April 1st 2021 £68,152.01 less payments £ £25,397.24 plus receipts £ £26,259.70 = £ £69,014.47 Bank accounts at 28.02.2022 £ £23,812.10 plus £ £45,202.37 = £ £69,014.47

3. Confirmation that the internal controls councillor has completed the checks to the payments.

22/043 Community Events – Cllr Hook

1. To receive a report from the Community Events Committee
2. PA System, to discuss and agree action.

22/044 Jubilee Bench - Cllr Squires

1. Resolution to purchase a commemoration bench and agree where to site it.

22/045 Ncalc Asset Mapping Project

1. To receive an update from the working party and Clerk

22/046 Footpath working group – Cllr Barker

1. Review the Terms of Reference of the Working Group and resolution to agree next steps.

22/047 Claystones Open Space- Cllrs Barker & Macey

1. To review progress made so far and resolution to agree next steps.

22/048 Annual Parish Meeting

Resolution to confirm arrangements for the Annual Parish Meeting which takes place between March 1st and June 1st.

22/049 Correspondence and actions when needed.

- **WNC Town & Parish Briefing – Circulated**
- **Nacre – Event information – Circulated**
- **WNC – The Big Conversation**

22/050 Next meeting – April 21st 2022