



email: clerk@westhunsburyparishcouncil.gov.uk

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To All Parish Councillors: I hereby summon you to attend the **Ordinary Parish Council Meeting**, which will take place on **Thursday 21st April 2022 at 7.00pm** at Parsons Meade Community Centre

All parishioners and members of the press are invited to attend.

Please be aware the meeting may be recorded.

A handwritten signature in black ink, appearing to read "Fiona Young".

Clerk, Fiona Young

AGENDA

22/051 To receive any apologies for absence and approve reasons for absence

22/052 To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda

22/053 To approve and sign the Minutes of the Council Meeting held on March 17th 2022

22/054 Public Session. Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.

22/055 To Receive Reports from

a) Police Representative. Crime report from Police Officer David Okere, details circulated to council. Criminal Damage – 2 reports. 17 other reported incidents, no details given. Burglaries – 0, Vehicle Crime - 0

b) West Northants Councillors

22/056 To receive brief reports from Councillors or Clerk attending outside meetings on behalf of WHPC.

22/057 Matters arising from previous minutes, for report only

1. Clerk has engaged the services of DCK Payroll to take over the staff payroll system, as agreed at the March meeting.

2. Clerk has confirmed that the Jubilee bench has been ordered and should be delivered in early June.

22/058 Planning

1. New applications – Council to resolve a response to the following applications;

WNN/2022/0347, 7 Icknield Drive, West Hunsbury. Addition of outbuilding to corner in rear garden

WNN/2022/0379, 10 Marlstones, West Hunsbury. Single storey rear extensions.

WNN/2022/0406, 12 Greenglades, West Hunsbury. Single storey side and rear extension.

22/059 Finance

1. Resolution to approve the payments tabled below including those for the Jubilee Event.

Payable to	Details	Amount £
F Young	Salary	752.35
HMRC	Tax and NI	242.17
Cyan Group	Jubilee Bench proforma	660.00
Nacre	Parish Council networking event 30 March	10.00

2. Approval of Year End bank reconciliation statement below

Year End 31 March 2022 Bank reconciliation – Balance at April 1st 2021 £68,152.01 less payments £28,260.52 plus receipts £26,776.01= £ 66,667.50 Bank accounts at 31.03.2022 £21,464.00 plus £45,203.50 = £66,667.50

3. Confirmation that the internal controls councillor has completed the checks to the payments.

4. Parish Council Insurance Policy – Resolution to delay the long term 3 year renewal and quotation process for 12 months. This is due to the renewal date being the Jubilee weekend, June 4th 2022, and the effect this may have on the organisation of the Jubilee Event.

22/060 Community Events – Cllr Hook

1. To receive a report from the Community Events Committee

22/61 Footpath working group – Cllr Barker

1. Resolution to continue using the existing Terms of Reference
2. The assistance of the full council is requested to assess the internal pathway sections not covered in the initial survey
3. Resolution to contact WNC regarding the following – Access to the temporary bus stop of Ladybridge Drive, Idverde are asked to look at leaf mould removal from the footpaths to prevent further deterioration, Idverde also asked to cut back grass to the concrete strip to prevent ingress onto footpaths, WNC are requested to arrange for the streetlights hidden in tree canopies to be cleared so that dark spots are addressed.

22/062 Claystones Open Space- Cllrs Barker & Macey

1. To agree dates for the surgery, the contents of the revised survey leaflet and the numbers of leaflets required to enable a quote to be gained for printing.

22/063 Annual Parish Meeting

1. Update on arrangements for the Annual Parish Meeting and resolution regarding advertising the event.

22/064 Community Speedwatch

1. Update from Cllr Hook

22/065 Trees

1. Update from Cllr Wilmshurst regarding the Tree policy
2. Tree planting project – resolution to agree action and a budget

22/066 Correspondence and actions when needed.

- Flytipping on Green Lane, reported to WNC
- Northants Acre – Arrangements for APM
- WNC Homes for Ukraine workshop -Invitation for April 13th workshop
- ICO Renewal – Actioned
- Ncalc, Asset Mapping Project – final circular
- Resident – complaint of damage to property on Hill Fort Close basket ball courts – referred to Police
- Online meeting notification with PFCC – April 11th 6pm – Circulated
- Resident notification of an incident with a child and an aggressive dog – Circulated

22/067 Next meeting –

May 12th Annual Parish Meeting

May 19th 2022 Annual Meeting of the Parish Council. 7pm