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**To All Parish Councillors:** I hereby summon you to attend the **Ordinary Parish Council Meeting**, which will take place on **Thursday June 16<sup>th</sup> 2022 at 7.00pm** at Parsons Meade Community Centre

All parishioners and members of the press are invited to attend.

**Please be aware the meeting may be recorded.**

Clerk, Fiona Young

## **AGENDA**

**22/092 To receive any apologies for absence and approve reasons for absence**

**22/093 To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda**

**22/094 To approve and sign the Minutes of the Annual Council Meeting held on May 19th 2022**

**22/095 Public Session.** Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.

**22/096 To Receive Reports from**

**a) Police Representative.** Crime report from Police Officer David Okere, details to be circulated to council. 2 incidences of criminal crime, one of vehicle crime.

**b) West Northants Councillors**

**22/097 To receive brief reports from Councillors or Clerk attending outside meetings on behalf of WHPC and to receive Clerks report.**

**22/098 Matters arising from previous minutes, for report only**

**22/099 Finance**

**1. Resolution to approve the payments tabled below including those paid in between meetings for the Jubilee Event.**

<b>Payable to</b>	<b>Details</b>	<b>Amount £</b>
F Young	Salary	777.77
HMRC	Tax and NI	242.17
Back in Time	Jubilee Band	300.00
Northants Acre	Membership	35.00

Friends of West Hunsbury Parks	Noticeboard donation	2400.00
Blisworth Community Choir	Jubilee choir	150.00
Hunsbury Park Primary School	Leavers gifts	406.50
DCK Payroll	Clerks payroll	36.00
MO Sounds	Event PA	640.00
Mr Crumble	Childrens entertainer	200.00
L Hook	Jubilee sundries reimburse	159.85
Stable 8 Jazz band	Jubilee event	30.00

### **3. Approval of the bank reconciliation statement up to May 31<sup>st</sup> 2022 below**

31<sup>st</sup> May 2022 Bank reconciliation – Balance at April 1<sup>st</sup> 2022 £77378.82 less payments £14,546.83 plus receipts £12,500 = £64,620.67 Bank accounts at 31.05.2022 £19,417.17 plus £45,203.50 = £64,620.67

### **4. Confirmation that the internal controls councillor has completed the checks to the payments.**

### **5. To receive a brief budget report.**

#### **22/100 Community Events – Cllr Hook**

- 1. To receive a report from the Community Events Committee following the Jubilee Event, to include a budget report.**

#### **22/101 Footpath working group – Cllr Barker**

- 1. To receive an update only from Cllr Barker**

#### **22/102 Claystones Open Space- Cllrs Barker & Macey**

- 1. To confirm arrangements for the Open Space community mini event**

#### **22/103 Resolution to purchase and install a ‘Grahams’ bench as per the brief supplied by Cllr Barker.**

#### **22/104 Resolution to purchase and install a Remembrance Bench and Silent Soldier as per the brief supplied by Cllr Macey**

#### **22/105 To confirm the location of the Jubilee bench and arrangements for installation.**

#### **22/106 Resolution to agree attendance at a meeting suggested by the Friends of West Hunsbury Parks to discuss the recent survey results.**

#### **22/107 Parish Council Publicity –Cllr Matthews**

- 1. To receive the costings of a quarterly newsletter versus a regular article in an established magazine, Cllr Matthews to report.**

#### **22/108 Police Liaison Representative**

To confirm the Council’s PLR and also book attendance at the PLR Conference on June 28<sup>th</sup> 2022

#### **22/109 Resolution to agree a donation to Hunsbury Park Primary School to contribute to the Year 6 Change Maker Award bench.**

#### **22/110 Correspondence and actions when needed. Listed separately**

#### **22/111 Next meeting date July 1<sup>st</sup> 2022, Resolution to confirm no August meeting**