



email: [clerk@westhunsburyparishcouncil.gov.uk](mailto:clerk@westhunsburyparishcouncil.gov.uk)

Telephone: 07729 608062

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**To All Parish Councillors:** I hereby summon you to attend the **Ordinary Parish Council Meeting**, which will take place on **Thursday July 21st 2022 at 7.00pm** at Parsons Meade Community Centre. All parishioners and members of the press are invited to attend. **Please be aware the meeting may be recorded.**

Clerk, Fiona Young

## AGENDA

**22/112 To receive any apologies for absence and approve reasons for absence**

**22/113 To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda**

**22/114 To approve and sign the Minutes of the Ordinary Council Meeting held on June 16th 2022**

**22/115 Public Session.** Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.

**22/116 To Receive Reports from**

**a) Police Representative.** Crime report from Police Officer David Okere, details to be circulated to council. 1 incident of criminal damage, 21 other incidences of minor crimes.

**b) West Northants Councillors**

**22/117 To receive brief reports from Councillors or Clerk attending outside meetings on behalf of WHPC and to receive Clerks report.**

**22/118 Matters arising from previous minutes, for report only**

**22/119 Finance**

**1. Resolution to approve the payments tabled below including those paid in between meetings for the Jubilee Event.**

Payable to	Details	Amount £
F Young	Salary	770.78
HMRC	Tax and NI	223.74
Executive Retail	Condolence Book	33.94 Paid
Ncalc	Training courses	91.20

### **3. Approval of the bank reconciliation statement up to June 30th 2022 below**

To follow.

### **4. Confirmation that the internal controls councillor has completed the checks to the payments.**

#### **22/120 Planning**

1. Resolution to agree to a joined up response with neighbouring councils when large planning applications are received. More details provided by Cllr Squires.

2. New applications –

**WNN/2022/0757 PRIOR NOTIFICATION OF INSTALLATION OF 5G EQUIPMENT, INCLUDING INSTALLATION OF A 15 METRE H3G STREET POLE AND ADDITIONAL EQUIPMENT CABINETS, LAND AT LADYBRIDGE DRIVE**

**WNN/2022/0697 - NEW FIRST FLOOR EXTENSION OVER EXISTING ANNEXE 1 BOURTON CLOSE, NORTHAMPTON, NN4 9YT**

#### **22/121 Footpath working group – Cllr Barker**

1. To receive an update only from Cllr Barker

#### **22/122 Claystones Open Space- Cllrs Barker & Macey**

1. To request that the area is cut back by WNC and to monitor the level of maintenance

2. To install a bench, details provided by Cllrs Macey and Barker

3. To create a wildflower area.

**22/123 To receive the revised proposals from Cllr Barker regarding the installation of the mental health bench and to agree action.**

**22/124 To agree a location for the Remembrance Bench and Silent Soldier figure**

**22/125 Update on the installation of the Jubilee bench**

#### **22/126 Parish Council Publicity –Cllr Matthews**

1. To receive the costings of a quarterly newsletter versus a regular article in an established magazine, Cllr Matthews to report. (deferred from June)

**22/127 To agree a parish council response if required to the Draft WNC Adoption of Assets Policy**  
( closing date for comments is August 15<sup>th</sup>)

**22/128 Parish Plan 2023 – Resolution to consider an informal planning meeting in order to discuss the current parish plan and how it will be updated going into 2023. – further details from Cllr Squires.**

**22/129 Training – resolution for Clerk and all Councillors to take the e-learning course offered by NCalc regarding cyber safety and security. Cost is £14/person.**

**22/130 Correspondence and actions when needed.** Listed separately

- **WNC Parks Visitor Feedback Survey – Councillors to respond individually**

- **Cllr Pinder Chauhan WNC – Response to Clerk email regarding bus stop issues, no further response as yet.**
- **Resident complaint regarding anti social behaviour and vandalism at Hill Fort Close – Clerk passed to Police and Neighbourhood Watch**
- **Special Needs expansion of Hunsbury Park Primary approved by WNC.**
- **Resident email about fallen debris in Wootton Brook – sent on to Cllr Chauhan**

**22/131 Next meeting date September 15<sup>th</sup> No August meeting**