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**Minutes of the Ordinary Council Meeting, Held on Thursday April 21st 2022.
 at 7pm Parsons Meade Community Centre**

Members Present: Councillors Carl Squires (Chair) , Mavis Wilmshurst, Linda Hook, Katie Macey, Kathryn Barker, Richard Matthews and Colin Moore
 Also present – Fiona Young (Clerk)

Item no	
22/051	To receive any apologies and approve reasons for absence. Apologies were received and accepted from Cllr Andrew Vincent. Apologies were also received from all the WNC Councillors who also had a WNC meeting tonight.
22/052	To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda None
22/053	To approve and sign the Minutes of the Council Meeting held on March 17th 2022 The council Resolved to approve the minutes as a true record and they were signed.
22/054	Public Session. None present.
22/055	To Receive Reports from a) Police Representative. The report for March was circulated prior to the meeting. Crime report from Police Officer David Okere, details circulated to council. Criminal Damage – 2 reports. 17 other reported incidents, no details given. Burglaries – 0, Vehicle Crime - 0 PC Okere has confirmed he will be attending the APM on May 12 th . b) West Northants Councillors. No reports. Cllr Pinder Chauhan has confirmed she will be attending the APM on May 12 th .
22/056	To receive brief reports from Councillors or Clerk attending outside meetings on behalf of WHPC. Cllr Barker reported that she and Cllr Matthews attended a meeting at Nacre to discuss the community orchard. Both Councillors will be going on a trip to Wolverton with Nacre to look at a successful community orchard. Cllr Barker also attended a networking event entitled 'How Green is your Community' Nacre are doing a community festival in September and also another networking event. Cllr Barker asked that the parish council promote Nacre activities on the council website, it was explained that if Nacre send the Clerk promotional material for certain events then it could be put on our website, as we do for any local organisation.

	<p>Cllr Moore reported that he had attended an online event with the Police Fire and Crime Commissioner, the subject of the event was to combat violence against women.</p> <p>Cllr Hook attended the AGM of the Camphill Community Centre, Cllr Wilmshurst is now the Secretary for the group. It was reported that the Community Centre is still financially ok despite having had some problems during the pandemic.</p> <p>There is a Muga in Camphill which has been the subject of some anti social behaviour over the last week or so, the Clerk was asked to highlight to WNC planning that one side of the Muga is still too low and should have been raised as part of the planning consent. The Clerk also spoke to the local Police regarding the anti social behaviour report.</p>															
22/057	<p>Matters arising from previous minutes, for report only</p> <ol style="list-style-type: none"> 1. Clerk has engaged the services of DCK Payroll to take over the staff payroll system, as agreed at the March meeting. 2. Clerk has confirmed that the Jubilee bench has been ordered and should be delivered in early June. 															
22/058	<p>Planning</p> <p>1. New applications – Council to resolve a response to the following applications;</p> <p>WNN/2022/0347, 7 Icknield Drive, West Hunsbury. Addition of outbuilding to corner in rear garden It was Resolved to submit No Comments.</p> <p>WNN/2022/0379, 10 Marlstones, West Hunsbury. Single storey rear extensions. It was Resolved to submit No Comments.</p> <p>WNN/2022/0406, 12 Greenglades, West Hunsbury. Single storey side and rear extension. It was Resolved to submit No Comments.</p>															
22/059	<p>Finance</p> <p>1. Resolution to approve the payments listed below;</p> <table border="1"> <thead> <tr> <th>Payable to</th> <th>Details</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>F Young</td> <td>Salary</td> <td>752.35</td> </tr> <tr> <td>HMRC</td> <td>Tax and NI</td> <td>242.17</td> </tr> <tr> <td>Cyan Group</td> <td>Jubilee Bench proforma</td> <td>660.00</td> </tr> <tr> <td>Nacre</td> <td>Parish Council networking event 30 March</td> <td>10.00</td> </tr> </tbody> </table> <p>It was Resolved to approve the payments listed above.</p> <p>2. Approval of the Year End bank reconciliation statement below</p> <p>Year End 31 March 2022 Bank reconciliation – Balance at April 1st 2021 £68,152.01 less payments £ £28,260.52 plus receipts £26,776.01= £ 66,667.50 Bank accounts at 31.03.2022 £21,464.00 plus £45,203.50 = £66,667.50 Bank reconciliation noted.</p> <p>3. Confirmation that the internal controls councillor has completed the checks to the payments. Cllr Macey confirmed by email that the internal controls checks had been completed.</p> <p>4. Parish Council Insurance Policy – It was Resolved to delay the long term 3 year renewal and quotation process for 12 months. This is due to the renewal date being the Jubilee</p>	Payable to	Details	Amount £	F Young	Salary	752.35	HMRC	Tax and NI	242.17	Cyan Group	Jubilee Bench proforma	660.00	Nacre	Parish Council networking event 30 March	10.00
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	<p>weekend, June 4th 2022, and the effect this may have on the organisation of the Jubilee Event.</p>
22/060	<p>Community Events – Cllr Hook</p> <p>1. To receive a report from the Community Events Committee</p> <p>Cllr Hook reported that there is another meeting of the Community Events Committee on Monday April 25th. At the last meeting there was a discussion about hiring in professional security for the Jubilee event, the discussion did end in a vote with Councillors voting not to bring in professional security.</p> <p>The main focus of the meeting on Monday will be timings of the event and advertising.</p>
22/061	<p>Footpath working group – Cllr Barker</p> <p>1. Resolution to continue using the existing Terms of Reference</p> <p>It was Resolved to continue using the exiting Terms of Reference.</p> <p>2. The assistance of the full council is requested to assess the internal pathway sections not covered in the initial survey</p> <p>Please see item 3.</p> <p>3. Resolution to contact WNC regarding the following – Access to the temporary bus stop of Ladybridge Drive, Idverde are asked to look at leaf mould removal from the footpaths to prevent further deterioration, Idverde also asked to cut back grass to the concrete strip to prevent ingress onto footpaths, WNC are requested to arrange for the streetlights hidden in tree canopies to be cleared so that dark spots are addressed.</p> <p>It was Resolved to add two additional councillors to the working party which will now consist of Cllr Barker, Cllr Hook, Cllr Squires and Cllr Matthews.</p> <p>There will be a meeting of the working party to agree the next steps for project, the meeting will be on May 6th.</p> <p>It was Resolved that the Clerk would contact WNC and highlight the Councils concern that both the bus stop on Hunslett Lane and also the temporary bus stop on Ladybridge Drive are not accessible to any resident with mobility difficulties.</p>
22/062	<p>Claystones Open Space- Cllrs Barker & Macey</p> <p>1. To agree dates for the surgery, the contents of the revised survey leaflet and the numbers of leaflets required to enable a quote to be gained for printing.</p> <p>The dates of a potential surgery were not yet agreed however it was Resolved to print the revised survey, to a maximum budget of £150.</p> <p>The Clerk had received some correspondence from a parish resident regarding Claystone Open Space project, it was agreed that the Clerk would respond with help from the Chairman.</p>
22/063	<p>Annual Parish Meeting</p> <p>1. Update on arrangements for the Annual Parish Meeting and resolution regarding advertising the event.</p> <p>The Clerk reported that she had invited as many local organisations as possible, so far Northants Acre and the Police were attending along with Friends of Hunsbury Parks and Neighbourhood Watch. It was Resolved that Cllr Wilmshurst would purchase enough refreshments for approx. 20-30 people.</p>

	It was agreed that the meeting will start at 6.30 and end at 7.30 and would kept as informal as possible.
22/064	<p>Community Speedwatch</p> <p>1. Update from Cllr Hook</p> <p>Cllr Hook reported that unfortunately Community Speedwatch did not take place this month, it is not possible to choose what time of year the group gets the equipment. West Hunsbury were allocated April and it proved too busy a month to be able to organise volunteers properly. There is a small possibility that we may be able to secure the equipment for later in the year, if not it will be 2023.</p>
22/065	<p>Trees</p> <p>1. Update from Cllr Wilmshurst regarding the Tree policy</p> <p>Cllr Wilmshurst reported that Idverde are working from a new tree policy which came into force in November 2021, a copy has been requested.</p> <p>2. Tree planting project – resolution to agree action and a budget</p> <p>Cllr Wilmshurst explained that there were two options to obtain trees which would be planted on the fence line of the playing fields of Ladybridge Park. The aim was for the new trees to block the view and noise of the M1. The first option was to use ‘Whips’ which are very young single stem trees that would be free from the Environment Agency, the concern is that the trees would be too small to achieve any cover for a good number of years. The rate of failure when planting whips is also quite high.</p> <p>The second option is to buy established pot grown trees, 5 hornbeams and 5 limes along with all the stakes and ties needed to secure them. The cost of the trees and planting them was £2200 in 2021. It was Resolved that Cllr Wilmshurst would obtain a more up to date quote and then the final decision would be made at a later meeting. Using more mature trees was preferred.</p>
22/066	<p>Correspondence and actions when needed.</p> <ul style="list-style-type: none"> • Flytipping on Green Lane, reported to WNC • Northants Acre – Arrangements for APM • WNC Homes for Ukraine workshop -Invitation for April 13th workshop • ICO Renewal – Actioned • Ncalc, Asset Mapping Project – final circular. The Chairman thanked the Councillors and Clerk for their work on the Asset Mapping Project. • Resident – complaint of damage to property on Hill Fort Close basket ball courts – referred to Police • Online meeting notification with PFCC – April 11th 6pm – Circulated • Resident notification of an incident with a child and an aggressive dog – Circulated
20/067	<p>22/067 Next meeting –</p> <p>May 12th Annual Parish Meeting 6.30pm.</p> <p>May 19th 2022 Annual Meeting of the Parish Council. 7pm</p>

Meeting closed 8.50pm