



email: [clerk@westhunsburyparishcouncil.gov.uk](mailto:clerk@westhunsburyparishcouncil.gov.uk)

Telephone: 07729 608062

---

**To All Parish Councillors:** I hereby summon you to attend the **Ordinary Parish Council Meeting**, which will take place on **Thursday October 20th 2022 at 7.00pm** at Parsons Meade Community Centre

All parishioners and members of the press are invited to attend.

**Please be aware the meeting may be recorded.**

Clerk, Fiona Young

## **AGENDA**

**22/151 To receive any apologies for absence and approve reasons for absence**

**22/152 To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda**

**22/153 To approve and sign the Minutes of the Ordinary Council Meeting held on September 29th 2022**

**22/154 Public Session.** Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.

**22/155 To Receive Reports from**

**a) Police Representative.** Crime report from Police Officer David Okere, details to be circulated to council.

**b) West Northants Councillors**

**22/156 Councillor Co-option** – Resolution to co-op a new councillor following the resignation of Cllr Katie Macey.

**22/157 To receive brief reports from Councillors or Clerk attending outside meetings on behalf of WHPC and to receive Clerks report.**

**22/158 Matters arising from previous minutes, for report only**

- Observation sent in to WNC planning regarding Whaddon Close

**22/159 Finance**

**1. Resolution to approve the payments tabled below for October**

<b>Payable to</b>	<b>Details</b>	<b>Amount £</b>
F Young	Salary plus expenses	814.20

October 20<sup>th</sup> 2022

HMRC	Tax and NI	223.74
------	------------	--------

**2. Confirmation that the internal controls councillor has completed the checks to the payments.**

**3. Resolution to approve the bank reconciliation statement for 30st September 2022**

30<sup>th</sup> September 2022 Bank reconciliation – Balance at April 1<sup>st</sup> 2022 £77378.82 less payments £25,300.48 plus receipts £25,277.34 = £ 66,644.36 Bank accounts at 30.09.2022 £ 21,423.52 plus £45,220.84 = £66,644.36

**4. Budget 2023/2024** Councillors to note that discussions regarding the budget for 23/24 will begin in November with a view to finalising the figures in December.

#### **22/160 Policy Re-adoption**

Resolution to re-adopt the following policies for the next 2 years –

- Code of Conduct
- Freedom of Information
- Grant Funding Policy
- Correspondence and Media
- Policy
- Retention Policy
- Bullying & Harassment Policy
- Terms of Reference
- Complaints Committee
- Data Protection Policy
- Data Breach Policy

#### **22/161 Planning**

##### **1. New applications**

**WNN/2022/1099 3 Foxford Close**, Northampton, Northamptonshire, NN4 9UH Two storey side extension linking to existing detached garage and single storey rear extension

**WNN/2022/1076 19 Three Chimneys Teal Close**, Northampton, Northamptonshire, NN4 9XF New side/rear extension to create new master bedroom suite along with new boundary wall to enclose the rear garden

**WNN/2022/0943 30 Hunsbury Close**, Northampton, Northamptonshire, NN4 9UE

Single storey rear and side extension and new front door

##### **2. Decisions**

**11 Whaddon Close**, Northampton, NN4 9XS **Refused** due to the unacceptable impact on the residential amenity of neighbouring properties.

#### **22/162 Community Events**

1. Resolution to agree to the staging of a Fireworks event on Nov 4<sup>th</sup> 2023 and resolution to book the agreed fireworks supplier.

**22/163 Bus Service** – Resolution to agree action regarding the recent cuts to the bus service.

**22/164 Claystones Open Space**

1. Update council following a meeting with Chris Carvell and Idverde
2. Resolution to agree the supplier and arrange the installation of the simple bench in the Claystones Open Space.
3. Resolution to cultivate a wildflower area and to agree further actions ( deferred from September)

**22/165 Remembrance Event.**

1. To agree any further actions required in readiness for Remembrance Day.

**22/166 Update on the installation of the Jubilee bench** – Cllr Hook to update

**22/167 To receive an update following an audit of the waste and dog bins in the parish, to include a resolution to purchase new waste and dog bins as required.** Clerk to provide costings.

**22/168 1. To engage with the parish seeking their suggestions as to what they would like the parish council to do in order to improve the parish.**

**2. Resolution to agree that we will use our social media channels to seek suggestions from the parish.**

**22/169 Parish Planters** – Resolution to consider the purchase of or rental of Self watering maintained planters from Planstcape ( IdVerde)

**22/170 Correspondence and actions when needed.**

- WNC Cost of living advice – Clerk posted on website
- Electoral roll form – Clerk to respond
- Election Services – permission to co-opt

**22/171 Next meeting date November 17th 2022**