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**Minutes of the Council Meeting, Held on Thursday September 29th 2022.
 at 7pm Parsons Meade Community Centre**

Members Present: Councillors Carl Squires (Chair), Linda Hook, Mavis Wilmshurst, Kathryn Barker, Richard Matthews, Colin Moore

Also present – Fiona Young (Clerk)

Members of the Public - 4

Item no	
22/132	To receive any apologies for absence and approve reasons for absence Apologies were received and approved from all the West Northants councillors who had a meeting on the same evening.
22/133	To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda None received
22/134	To approve and sign the Minutes of the Annual Council Meeting held on July 21st 2022 The minutes were circulated prior to the meeting, it was Resolved to approve the minutes and they were signed as a true record.
22/135	Public Session. A member of the public commented that the planters belonging to the parish council are looking quite poor, most of the flowers have died over the summer. A neighboring parish has some far better flowering planters that it is believed are looked after by Idvere. The Clerk was asked to look into the costs of some maintained planters. Cllr Hook explained that the planters had not coped very well over the hot summer as watering is always an issue, the planters need a complete revamp.
22/136	To Receive Reports from a) Police Representative. Crime report from Police Officer David Okere, details to be circulated to council. 6 incidences of Criminal Damage, 5 of these are arson and 3 of these are at the Country Park. b) West Northants Councillors. There were no reports from the West Northants Councillors.
22/137	Councillor Co-option – Resolution to co-op a new councillor following the resignation of Cllr Andrew Vincent, to also note the resignation of Cllr Macey and the recruitment process for a second new councillor.

	<p>The Clerk explained to council that there were two applicants for the vacancy created by the resignation of Cllr Vincent, both applicants were present at the meeting. The Chairman invited the two candidates to speak to the council and outline the reasons why they would like to be councillors. Once both candidates had finished speaking the Chairman explained that the vote would be conducted on an absolute majority basis and the successful person would be able to join the October meeting as a full councillor.</p> <p>The Chairman also stressed that there was a second vacancy but legislation prevented the PC co-opting for that one until October.</p> <p>Mrs Soosan Philip was successfully co-opted with an absolute majority vote. Both candidates were thanked for showing such an interest in the council. Mrs Philip signed the Declaration of Acceptance of Office form.</p>																					
22/138	<p>To receive brief reports from Councillors or Clerk attending outside meetings on behalf of WHPC and to receive Clerks report.</p> <p>Several councillors attended the briefing regarding the proposed boundary changes. There was some discussion regarding changes to the boundary lines and population of the different areas.</p> <p>During the summer there was a meeting between the Friends of Hunsbury Parks, West Northants Council and other interested parties including the parish council. Several Councillors attended this meeting, there will another one on November 8th and it is expected that Cllrs Hook, Moore, Matthews, Barker and the Chairman will attend. There will be an update on the next agenda.</p>																					
22/138	<p>Matters arising from previous minutes, for report only</p> <ol style="list-style-type: none"> 1. Planning – An objection letter was sent to WNC regarding the application for a 5G mast, WNN/2022/0757 2. Ref Agenda item 22/128 July Meeting – Clerk to confirm Ncalc’s response regarding a whole council working party discussion about the forthcoming Parish Plan 2023-2028. The Chairman explained that the initial informal meeting will take place in January once the new Councilors have settled in. 3. To confirm which councillors will attend the Ncalc cyber security e learning course. It was confirmed that all Councillors except Cllr Matthews will attend the course. 4. To confirm that Cllr Matthews and the Chairman sent a response to the WNC Draft Adoption of Assets Policy as agreed in min ref 22/127 																					
22/139	<p>Finance</p> <ol style="list-style-type: none"> 1. Resolution to approve the payments tabled below including those paid in between meetings during August <table border="1" data-bbox="261 1610 1482 1872"> <thead> <tr> <th>Payable to</th> <th>Details</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>F Young</td> <td>Salary plus expenses</td> <td>821.82</td> </tr> <tr> <td>HMRC</td> <td>Tax and NI</td> <td>223.54</td> </tr> <tr> <td>2 Commune</td> <td>Website hosting until Oct 2023</td> <td>522.00</td> </tr> <tr> <td>Parish Online</td> <td>1 Year licence (using Ncalc grant)</td> <td>249.00</td> </tr> <tr> <td>Viking</td> <td>Stationary</td> <td>65.56</td> </tr> <tr> <td>Etiquette Security</td> <td>Jubilee</td> <td>1207.80</td> </tr> </tbody> </table> <p>It was Resolved to approve the payments listed above.</p>	Payable to	Details	Amount £	F Young	Salary plus expenses	821.82	HMRC	Tax and NI	223.54	2 Commune	Website hosting until Oct 2023	522.00	Parish Online	1 Year licence (using Ncalc grant)	249.00	Viking	Stationary	65.56	Etiquette Security	Jubilee	1207.80
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22/141	<p>Planning</p> <p>1. New applications WNN/2022/0943 30 Hunsbury Close, -, Northampton, Northamptonshire, NN4 9UE Single storey rear and side extension and new front door It was Resolved to submit no comments. WNN/2022/0865 11 Whaddon Close, -, Northampton, Northamptonshire, NN4 9XS Demolition of single storey garage and rear conservatory and erection of new two storey side and rear extension After some discussion it was Resolved to submit the observation that there is concern that this application would result in the over development of the site.</p> <p>2. Northampton Gateway Rail Freight Interchange Project – Non-Material Change TR050006 – to agree whether council wish to respond (dependent on an extension to the posted deadline of sept 26th) It was Resolved that the Clerk would send in a letter of support for the Objections raised by Blisworth PC.</p>																		
22/142	<p>Claystones Open Space</p> <p>1. To receive an update following enquiries made by the Clerk and to agree next actions The Clerk explained that ID Verde had said that the area at Claystones is classed as Open</p>																		

	<p>Space and would be managed accordingly. The outer hedges would be cut back once a year with the inner hedges pushed back but not cut. The Clerk was asked to speak to Chris Carvell and ask what the costs would be if the parish council wanted to increase the standard of the maintenance and pay for it themselves. There was also a brief discussion into the possibility of the parish council taking over ownership of the POS. No further action was agreed on this other than that it would be part of the parish plan discussions in the future.</p> <p>2. To receive a quote from EM Pell to install a simple bench and to agree next action. The quote for the bench was sent to Katie Macey who has since resigned, there was concern that the quote seemed quite high and it was agreed that the Clerk would consider other contractors. It was Resolved that the bench would be installed after permission had been received from WNC which the Clerk would now request.</p> <p>3. To receive an update regarding plans to create a wildflower area. It was agreed to discuss this at the October meeting.</p>
22/143	<p>Community Events Committee</p> <p>1. To receive a report following the meeting in July. Cllr Hook gave a brief report on the latest meeting of the Community Events Committee, the Jubilee Event was discussed along with a list of any improvements that could be made going forward. The committee also discussed a Fireworks display in 2023 and it was agreed that a resolution to book Titanium Fireworks would be added to the October agenda.</p> <p>2. Resolution to order a large outdoor Christmas tree. It was Resolved that a large 16ft Christmas Tree would be ordered from Welford Christmas Trees, the lights from last year will be tested and used again if possible.</p>
22/144	<p>Remembrance Event.</p> <p>1. To note the order for the Remembrance bench and to confirm its proposed location, also to confirm that the Silent Soldier is to be ordered at a cost of £175.00. It was agreed that the exact location for the memorial bench would be sent to the Clerk and she would approach WNC to see if permission was needed to install it. It was Resolved that the proposed Silent Soldier would not be purchased and instead the trellis that was used as part of the memorial for HM the Queen would be positioned behind the bench and used to display poppies and wreaths. It was Resolved that Cllr Hook would have a budget of £200 to spend on the memorial and the poppies.</p> <p>2. Resolution to agree a position for the Silent Soldier and the use of the trellis that was recently purchased. Please see item 1 above.</p> <p>3. To agree any further actions required in readiness for Remembrance Day. It was Resolved that Cllr Hook would have a budget of £200 to spend on the memorial and the poppies.</p>
22/145	<p>Update on the installation of the Jubilee bench – to confirm the final location of the Jubilee Bench following an issue with underground cables in the primary location, to also confirm which Councillor will attend the installation with EM Pell. The Chairman explained that due to an issue with communication the Jubilee bench installation had been temporarily stopped as the concrete base was not placed in a preferred position. The location of the bench has now been agreed as being quite a long way back from the road and into an area that is currently overgrown. Cllr Hook has agreed to cut back the brambles and will liaise with Rev Griffiths and the Chairman in order to get the bench installed in the correct space.</p>

	There is no decision yet as to what to do with the concrete base that has been placed in the wrong location.
22/146	<p>Resolution to conduct a review of the rubbish and dog waste bins in the parish, to assess if any replacements are required and to agree further action.</p> <p>It was Resolved to conduct a full review of the bins provision in the parish including rubbish and dog waste bins. The Chairman, Cllr Barker and Cllr Wilmshurst will note the location and condition of all the bins and will bring that information to the next meeting.</p>
22/147	<p>Cost of living Crisis – To discuss the councils response and resolve any action if required. The provision of Warm Hubs was discussed, it was agreed that the parish council does not own any facilities that could be used but it does have funds available to help any charities or organisations that are providing a warm and safe environment for residents this winter.</p>
22/148	<p>Correspondence and actions when needed.</p> <ul style="list-style-type: none"> • M1 J13-16 Improvements progress newsletter – posted on website. • NBC Weed spraying schedule • Veolia sustainability fund – Clerk noted. • Queens green canopy – registration info • AMP Conference for councillors – to agree attendance, Clerk to attend also.
22/149	Next meeting date October 20th 2022