



email: clerk@westhunsburyparishcouncil.gov.uk

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To All Parish Councillors: I hereby summon you to attend the **Ordinary Parish Council Meeting**, which will take place on **Thursday January 19th 2023 at 7.00pm** at Parsons Meade Community Centre

All parishioners and members of the press are invited to attend.

Please be aware the meeting may be recorded.

A handwritten signature in black ink, appearing to read "Fiona Young", is written over a faint, circular stamp or watermark.

Clerk, Fiona Young

AGENDA

23/01 To receive any apologies for absence and approve reasons for absence

23/02 To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda

23/03 To approve and sign the Minutes of the Ordinary Council Meeting held on December 15th 2022

23/04 Public Session. Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.

23/05 To Receive Reports from

- a) **Police Representative.** Crime report from shows one burglary dwelling for December however, this was an attempted burglary and nothing was taken.
- b) **West Northants Councillors**

23/06 To receive brief reports from Councillors or Clerk attending outside meetings on behalf of WHPC and to receive Clerks report.

23/07 Matters arising from previous minutes, for report only

- New bench for Claystones ordered from Taylors Foundry, total cost £1175.00 plus £130 delivery
- The precept demand was sent in by the clerk
- The grant for the cost of living crisis support for the primary school was paid.

23/08 Finance

1. Resolution to approve the payments tabled below for January 2023

January 2023

Payable to	Details	Amount £
F Young	Salary	848.24
HMRC	Tax and NI	243.14
SLCC	Clerks membership (shared)	123.30
EM Pell & Partners	Installation of the Jubilee bench	1530.00

2. Confirmation that the internal controls councillor has completed the checks to the payments.

3. Resolution to approve the bank reconciliation statement for 31st December 2022

31.12. 2022 Bank reconciliation – Balance at April 1st 2022 £66,667.50 less payments £33,679.04 plus receipts £25,302.55 = 58,291.01 Bank accounts at 31.12.2022 £ 13,044.96 plus £45,246.05 = £58,291.01

4. Resolution to purchase a new parish council laptop up to the total budget of £700.00

23/09 Policies – Resolution to approve the following policies on a 2 year cycle

- Correspondence and media policy
- Data Protection Policy
- Data Breach Policy
- Code of Conduct

23/10 Planning

1. New applications

WNN/2022/1328 52 Gresham Dr, West Hunsbury

Demolition of existing dwelling and garage and construction of new detached dwelling and double garage

23/11 Bus services- to agree any further action

23/12 Community Speedwatch – Cllr Hook to report

23/13 Grit Bins – Clerk to update

23/14 Tree Planting – Update from Cllr Wilmshurst

23/15 Parish Plan update

23/16 Correspondence and actions when needed.

- Town and Parish Councils briefing, WNC – circulated
- Ncalc Training newsletter – circulated
- Membership renewal for Northants Acre – noted
- WNC Budget Consultation 23/24 – circulated and to agree Councils response if any.
- Holocaust Memorial Day January 27th – circulated
- Request for Governors for Abbey Field School

23/17 Next meeting date February 16th 2023, Resolution to confirm the meeting dates for 2023 including the Annual Parish Meeting.