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To All Parish Councillors: I hereby summon you to attend the **Ordinary Parish Council Meeting**, which will take place on **Thursday February 16th 2023 at 7.00pm** at Parsons Meade Community Centre

All parishioners and members of the press are invited to attend.

Please be aware the meeting may be recorded.

A handwritten signature in black ink, appearing to read "Fiona Young", is written over a faint, circular stamp or watermark.

Clerk, Fiona Young

AGENDA

23/18 To receive any apologies for absence and approve reasons for absence

23/19 To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda

23/20 To approve and sign the Minutes of the Ordinary Council Meeting held on January 19th 2023

23/21 Public Session. Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.

23/22 To Receive Reports from

a) Police Representative. Crime report from shows one burglary dwelling for January however, this was an attempted burglary and nothing was taken.

b) West Northants Councillors

23/23 To receive brief reports from Councillors or Clerk attending outside meetings on behalf of WHPC and to receive Clerks report.

23/24 Matters arising from previous minutes, for report only

- The bench has been delivered to JS Potters for the Claystones Open Space, a councillor needs to act as liaison to agree where the bench will be placed.
- The replacement grit bins have been ordered however the yellow ones were discontinued, the red ones have been ordered instead.
- Confirmation that the Clerk has purchased a new HP Laptop as approved in the meeting last month. The cost of the laptop was £579.98 inc vat.

23/25 Finance

1. Resolution to approve the payments tabled below for January 2023

Payable to	Details	Amount £
F Young	Salary	848.44
HMRC	Tax and NI	242.94
Taylor's Foundry	Claystones OS Bench	1566.00
F Young	Reimburse laptop	579.98
F Young	Reimburse wireless mouse	14.99
F Young	Zoom reimburse	14.39

2. Confirmation that the internal controls councillor has completed the checks to the payments.

3. Resolution to approve the bank reconciliation statement for 31st January 2023

31.01.2023 Bank reconciliation – Balance at April 1st 2022 £66,667.50 less payments £36,429.72 plus receipts £25,302.55 = 55,540.33 Bank accounts at 31.01.2023 £10,294.28 plus £45,246.05 = £55,540.33

4. To consider a grant application from West Hunsbury 60+ Club

23/26 Planning

1. New applications

WNN/2023/0093 11 Whaddon Close, West Hunsbury. Demolition of single storey garage and rear conservatory and erection of two storey side and single storey rear extension.

<http://planning.northamptonboroughcouncil.com/planning/search-applications?civica.query.FullTextSearch=west%20hunsbury#VIEW?RefType=PBDC&KeyNo=116644>

WNN/2023/0050 Hunsbury Park Primary School, Dayrell Road. Construction of single storey SEN primary school building.

[Civica Town - Search applications \(northamptonboroughcouncil.com\)](http://planning.northamptonboroughcouncil.com/planning/search-applications?civica.query.FullTextSearch=west%20hunsbury#VIEW?RefType=PBDC&KeyNo=116544)

WNN/2023/0044 19 Three Chimneys, Teal Close
Side/rear extension

<http://planning.northamptonboroughcouncil.com/planning/search-applications?civica.query.FullTextSearch=west%20hunsbury#VIEW?RefType=PBDC&KeyNo=116544>

23/27 Resolution to install new litter/dog waste bins in the parish, to agree the number to be installed and the locations.

23/28 Resolution to form a working party to discuss the parish council website and the management of the council social media.

23/29 Parish Plan update

23/30 To receive an update on the Boundary Review

23/31 Correspondence and actions when needed.

- Resident complaint regarding overhanging trees – Clerk responded recommending Fix my Street and / or a contacting WNC direct as not PC responsibility.
- Quiz night – March 24th 2023, Friends of West Hunsbury Parks and Hunsbury Hill WI
- NHW Our News Newsletter – Clerk posted on website

23/32 Next meeting date March 16th 2023