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**Minutes of the Council Meeting, Held on Thursday December 15th 2022.  
 at 7pm Parsons Meade Community Centre**

**Members Present:** Councillors Carl Squires (Chairman) , Linda Hook, Mavis Wilmshurst, Kathryn Barker and David Garrett

Also present – Fiona Young (Clerk - via Zoom)

Item no	
22/195	<b>To receive any apologies for absence and approve reasons for absence</b> Apologies were received and approved from Cllr Soosan Philip, Cllr Colin Moore and West Northants Councillors Nick Sturges-Alex and Andre Gonzales de Savage
22/196	<b>To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda</b> None received
22/197	<b>To approve and sign the Minutes of the Council Meeting held on November 17th 2022</b> The minutes were circulated prior to the meeting. It was <b>Resolved</b> to approve the minutes and they were signed as a true record.
22/198	<b>Public Session.</b> No members of the public present.
22/199	<b>To Receive Reports from</b> a) Police Representative. The Crime report showed zero crimes for West Hunsbury. Cllr Moore attended a meeting with the local Police, concerns were raised regarding the recent crime report that Cllr Moore had seen which seemed to show far higher crime numbers than we were usually seeing in our monthly crime figures. It was explained that the figures that Cllr Moore had seen were of the entire Ward and not just West Hunsbury which is why the figures were far higher.  b) West Northants Councillors – No reports received.
22/200	To receive brief reports from Councillors or Clerk attending outside meetings on behalf of WHPC and to receive Clerks report. Several Councillors attended a meeting on Green Lane with WNC Officers and WNC Cllr Chauhan. Northants Highways will be working on the drainage issues on Green Lane and Idverde will be cutting back the Russian vine that is encroaching on a stretch of Green Lane.

	<p>There is a large piece of concrete at the top of the lane and WNC have agreed to remove it. It was agreed that the Clerk will ask Cllr Chauhan for an update on the works on Green Lane for the next meeting.</p> <p>The Clerk reported that she had attended a meeting with Gary Spratt, the manager of Hunsbury Library. It was agreed that there would be another meeting in January to discuss further the possibility of using a room at the library for a councillor surgery and also doing a community event for both East and West Hunsbury Parish Councils.</p> <p>Cllr Barker and the Chairman attended a meeting of the Parish Network where the focus was on warm rooms.</p>																											
22/201	<p><b>Matters arising from previous minutes, for report only</b> None.</p>																											
22/202	<p><b>Finance</b></p> <p>1. Resolution to approve the payments tabled below for December</p> <table border="1" data-bbox="261 714 1481 1184"> <thead> <tr> <th>Payable to</th> <th>Details</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>F Young</td> <td>Salary</td> <td>848.24</td> </tr> <tr> <td>HMRC</td> <td>Tax and NI</td> <td>243.14</td> </tr> <tr> <td>Ncalc</td> <td>Delayed invoice from March</td> <td>£44.00</td> </tr> <tr> <td>Ncalc</td> <td>Vat recovery invoice</td> <td>170.60</td> </tr> <tr> <td>DCK Payroll</td> <td>Payroll invoice</td> <td>30.00</td> </tr> <tr> <td>F Young</td> <td>Zoom reimburse</td> <td>14.39</td> </tr> <tr> <td>Mowerman</td> <td>Grit bin refill</td> <td>205.18</td> </tr> <tr> <td>Hunsbury Park School</td> <td>Donation towards hampers</td> <td>1000.00</td> </tr> </tbody> </table> <p>It was <b>Resolved</b> to approve the payments listed above for December.</p> <p>2. Confirmation that the internal controls councillor has completed the checks to the payments. The internal controls checks were not completed this month, the payment information will be included in the checks completed next month.</p> <p>3. Resolution to approve the bank reconciliation statement for 30th November 2022 Bank reconciliation – Balance at April 1st 2022 £66,667.50 less payments £31,117.49 plus receipts £25,277.34 = £ 60,827.35 Bank accounts at 30.11.2022 £ 15,606.51 plus £45,220.84 = £60,827.35 Noted.</p> <p>4. Resolution to approve the donation of £1000 to the Hunsbury Park Primary school Christmas hamper scheme. After a brief discussion it was <b>Resolved</b> that the council would pay a grant of £1000 to help Hunsbury Primary School support the families most in need during the cost of living crisis.</p> <p>5. Resolution to approve the budget for 2023-2024 Some work was completed on the draft budget at the November meeting. The Clerk circulated the revised draft budget before the meeting. There followed a lengthy discussion regarding the cost of living crisis and how the parish council could help by not raising the</p>	Payable to	Details	Amount £	F Young	Salary	848.24	HMRC	Tax and NI	243.14	Ncalc	Delayed invoice from March	£44.00	Ncalc	Vat recovery invoice	170.60	DCK Payroll	Payroll invoice	30.00	F Young	Zoom reimburse	14.39	Mowerman	Grit bin refill	205.18	Hunsbury Park School	Donation towards hampers	1000.00
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	<p>precept whilst still being able to deliver the projects that the councillors want to do to benefit the parish. The council agreed to deliver a fireworks display for the community in November 2023, this shall be the main community event for that year. It was <b>Resolved</b> to set the budget at £42,713.60</p> <p>6. Resolution to set the precept demand for 2023-2024 It was <b>Resolved</b> to request a precept of £25,000. The precept would part fund the budget with the remaining £17,713.60 being taken from reserves.</p>
22/203	<p>Policies – Resolution to approve the following policies on a 2 year cycle</p> <ul style="list-style-type: none"> <li>• Correspondence and media policy</li> <li>• Data Protection Policy</li> <li>• Data Breach Policy</li> <li>• Code of Conduct</li> </ul> <p>This item was deferred to January’s meeting.</p>
22/204	<p><b>Planning</b></p> <p>1. New applications</p> <p>WNN/2022/1294 22 Lister Drive, West Hunsbury, PROPOSED SINGLE STOREY REAR EXTENSION, TWO STOREY SIDE EXTENSION AND NEW FRONT PORCH It was <b>Resolved</b> to submit No Comments</p> <p>WNN/2022/1254 36 Hunsbury Close, Northampton. REMOVE FIR TREES ON THE BOUNDARY LINE AND BUILD BOUNDARY WALL TO MATCH EXISTING TO CLOSE THE SIDE GARDEN It was <b>Resolved</b> to submit No Comments</p> <p>2. Decisions WNN/2022/0757 Land At Ladybridge Drive, Prior Notification of installation of 5G equipment, including installation of a 15 metre H3G street pole and additional equipment cabinets Application REFUSED. Noted.</p>
22/205	<p><b>Grit Bins</b> – Resolution to fill the parish council owned grit bins, currently six bins at an approx. cost of £205.18. The Clerk explained that she had already actioned the filling of the grit bins due to a sudden cold snap in the weather resulting in a lot of ice. It was <b>Resolved</b> to pay the cost of filling the bins. After some discussion it was <b>Resolved</b> to allocate £1000 to replace two damaged bins and provide one new one and to fill them all. The Clerk was asked to get quotes for new bins.</p>
22/206	<p><b>Warm Rooms Grant Fund 2022/2023</b> – Resolution to ring fence an amount for Warm Room Grants. There followed a lengthy discussion regarding the creation of a warm room grant fund, it was <b>Resolved</b> that all enquiries from community groups should be signposted to the West Northants warm rooms funding streams. The Clerk was asked to put links on the council website and on social media.</p>

22/207	<p><b>Claystones Open Space</b></p> <p>1. Resolution to install a bench in Claystones open space at a cost of £ 1855.00 +vat inc delivery and installation by JS Potter. Bench has to be of a design requested by WNC. It was <b>Resolved</b> to order the bench and arrange installation.</p> <p>2. Update on the suitability of a proposed wildflower area Following a meeting with Cllrs Garrett, Hook, Wilmshurst and Barker it was agreed that a wildflower area would not be suitable for Claystones and that perhaps some carefully considered planting would be more appropriate. Cllr Barker stated that she felt that it was important to listen to the views of the residents living adjacent to the open space. It was agreed that the results of the Claystones survey would be circulated to all councillors and that further discussions would take place after Christmas.</p>
22/208	<p><b>Tree Planting</b> – Update from Cllr Wilmshurst Cllr Wilmshurst had reported that there was a possibility that the tree planting project would be funded by the Environment Agency. This will hopefully be confirmed soon.</p>
22/209	<p>Correspondence and actions when needed. None to note.</p>
22/210	<p>Next meeting date January 19th 2023</p>