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**Minutes of the Council Meeting, Held on Thursday February 16th 2023
 at 7pm Parsons Meade Community Centre**

Members Present: Councillors Carl Squires (Chairman) , Linda Hook, Mavis Wilmshurst, Kathryn Barker and David Garrett
 Also present – Fiona Young
 West Northants Councillors Brian Sargeant and Pinder Chauhan
 Two West Hunsbury residents

Item no	
23/18	<p>To receive any apologies for absence and approve reasons for absence Apologies were received and approved from Cllr Richard Matthews, Cllr Soosan Philip and WNC Imran Chowdhury.</p>
23/19	<p>To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda Cllr Hook declared an interest in Item 23/25 4. Grant application to the 60+ Club Cllr Garrett declared a personal interest in item 23/26 Planning WNN/2023/0093 11 Whaddon Close.</p>
23/20	<p>To approve and sign the Minutes of the Council Meeting held on January 19th 2023 The minutes were circulated prior to the meeting. Cllr Garret asked for an amendment to the minutes to add that the resident who spoke in the public forum said that the condition of the car park in Hunsbury Hill park is so bad that she cannot use her mobility scooter and so cannot access the café to attend social meetings. This was agreed by all and the Clerk made the amendment. It was Resolved to approve the minutes and they were signed as a true record.</p>
23/21	<p>Public Session. A resident spoke to the council about the planning application for 11 Whaddon Close. The resident has serious concerns regarding the negative impact on the privacy of neighbouring properties. The Chairman explained that the application will be discussed later in the meeting and thanked the resident for her comments. A second resident mentioned concerns about the muddy conditions on Green Lane, the</p>

	<p>area between Whaddon Close and Green Glades is particularly bad. Cllr Barker mentioned that NLAF (Northampton Local Access Forum) are interested in Green Lane and have been making enquiries about the ownership of the lane and related maintenance. WNC Cllr Pinder Chauhan mentioned that WNC are still intending to adopt the entire stretch of Green Lane it is just taking a while to sort out the legalities.</p>						
23/22	<p>To Receive Reports from</p> <p>a) Police Representative. The chairman mentioned that the Cuppa with a Copper was on at Hunsbury Library last week. The Police report contained one attempted house burglary.</p> <p>b) West Northants Councillors</p> <p>Cllr Brian Sargeant reported that parking in Northampton will be free all day on a Saturday and Sunday. These charges will be confirmed after the WNC budget for 2023/2024 is approved. Cllr Hook asked Cllr Chauhan what people who currently have their waste collected in bags rather than wheelie bins will do when the new garden waste charge comes into force, Cllr Chauhan was not sure and will look into it.</p> <p>The WNC bus consultation is still ongoing as the company conducting the consultation has had to re-consult some of the parishes involved.</p> <p>Cllr Sargeant reported that both he and Cllr Chowdhury approached Tesco for help regarding the loss of the bus service but did not receive any response.</p> <p>Cllr Hook asked if Cllr Suresh Patel could please chase up the repairs to the boundary fence at the back of Ladybridge Park that were promised by Travis Perkins last year.</p>						
23/23	<p>To receive brief reports from Councillors or Clerk attending outside meetings on behalf of WHPC and to receive Clerks report.</p> <p>Cllr Barker went to a meeting of the West Northants Disability Forum. Cllr David Garrett attended the Off to a Flying Start course, unfortunately two councillors missed the courses that they were booked on and the council was charged for the courses. The Chairman reminded everyone to please check emails for joining instructions especially as occasionally the emails may go into spam folders.</p>						
23/24	<p>Matters arising from previous minutes, for report only</p> <ul style="list-style-type: none"> • The bench has been delivered to JS Potters for the Claystones Open Space, a councillor needs to act as liaison to agree where the bench will be placed. Cllr Barker agreed to supervise the installation of the bench and liaise with JS Potters. • The replacement grit bins have been ordered however the yellow ones were discontinued, the red ones have been ordered instead. • Confirmation that the Clerk has purchased a new HP Laptop as approved in the meeting last month. The cost of the laptop was £579.98 inc vat. <p>The Chairman asked whether a letter had been sent to Stagecoach regarding the bus service, Cllrs Hook and Barker were going to draft out a letter and that will be done shortly.</p>						
23/25	<p>Finance</p> <p>1. Resolution to approve the payments tabled below for February.</p> <table border="1" data-bbox="256 2002 1481 2078"> <thead> <tr> <th>Payable to</th> <th>Details</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>F Young</td> <td>Salary</td> <td>848.44</td> </tr> </tbody> </table>	Payable to	Details	Amount £	F Young	Salary	848.44
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F Young	Salary	848.44					

	HMRC	Tax and NI	242.94	
	Taylor's Foundary	Claystones OS Bench	1566.00	
	F Young	Reimburse laptop	579.98	
	F Young	Reimburse wireless mouse	14.99	
	F Young	Zoom reimburse	1-4.39	
	<p>It was Resolved to approve the payments listed above for February.</p> <p>2. Confirmation that the internal controls councillor has completed the checks to the payments. Cllr Moore confirmed prior to the meeting that the internal controls checks had been completed and all was in order.</p> <p>3. Resolution to approve the bank reconciliation statement for 31 January 2023 31.01.2023 Bank reconciliation – Balance at April 1st 2022 £66,667.50 less payments £36,429.72 plus receipts £25,302.55 = 55,540.33 Bank accounts at 31.01.2023 £10,294.28 plus £45,246.05 = £55,540.33 Noted.</p> <p>4. To consider a grant application from West Hunsbury 60+ Club. After a brief discussion it was Resolved to approve the grant application of £240. The grant is to help with the new computer club and warm space project.</p>			
23/26	<p>Planning</p> <p>1. New applications</p> <p>WNN/2023/0093 11 Whaddon Close, West Hunsbury. Demolition of single storey garage and rear conservatory and erection of two storey side and single storey rear extension. After some discussion it was Resolved to submit an Objection to the above application on the grounds that it will have a negative impact on the privacy of neighbouring properties.</p> <p>WNN/2023/0050 Hunsbury Park Primary School, Dayrell Road. Construction of single storey SEN primary school building.</p> <p>It was Resolved to submit no comments.,</p> <p>WNN/2023/0044 19 Three Chimneys, Teal Close Side/rear extension</p> <p>It was Resolved to submit no comments.</p>			
23/27	<p>Resolution to install new litter/dog waste bins in the parish, to agree the number to be installed and the locations.</p> <p>After some discussion it was Resolved to install two new double bins at the Hill Stop shops, a new single bin on the green space outside the medical centre, a new single bin on Dayrell Road and lastly a new single bin by the bus stop near St Benedicts. These will all replace existing bins, they will be ordered from Broxap and will have 'West Hunsbury Parish Council' on them. There are also two bins that need to be replaced on Hunsbury Hill Road but they will be replaced later in the year.</p>			

	The cost for the bins and the installation will be vired from the Highways budget category which stands at £5000.
23/28	<p>Resolution to form a working party to discuss the parish council website and the management of the council social media.</p> <p>It was Resolved to form a working party consisting of Cllrs Squires, Hook, Garrett and Barker. The Clerk will also be involved when possible.</p> <p>The remit of the working party is to consider ways of improving the parish council website and social media accounts.</p>
23/29	<p>Parish Plan update</p> <p>There followed a discussion regarding the draft questions, there were some queries with one question which the Chairman agreed to re-draft. It was Resolved that once that questions had been agreed by the council the working group would look at the design of the survey and aim to get the surveys printed and distributed by the end of April. The Clerk would arrange for a Freepost address to be used so that all the responses could be sent back to the Clerks address.</p>
23/30	<p>To receive an update on the Boundary Review</p> <p>The Chairman explained that there was no update and it was believed that the review had been pushed back to March and possibly later.</p>
23/31	<p>Correspondence and actions when needed.</p> <ul style="list-style-type: none"> • Resident complaint regarding overhanging trees – Clerk responded recommending Fix my Street and / or a contacting WNC direct as not PC responsibility. • Quiz night – March 24th 2023, Friends of West Hunsbury Parks and Hunsbury Hill WI • NHW Our News Newsletter – Clerk posted on website <p>Councillor Barker explained that she had seen a surveyor in a field behind Teal Close, when Cllr Barker asked what he was doing his explanation was that he was surveying the field for Bellway Homes to investigate a new access road. The Clerk confirmed that this is not a current planning application as yet and should it come to planning the council will be notified.</p>
23/32	<p>Next meeting date March 16th 2023</p> <p>Items for next agenda – Big Bank Holiday Weekend of Coronation Celebrations and the Big Help Out</p>