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Minutes of Community Event Committee held on Monday 6th March at 6.15pm in Parsons Meade Community Centre

Minutes of Community Event Committee held on Monday 6th March 2023 at 6.30pm in Parsons Meade Community Centre

Present:- Committee members : Cllr Hook (chair) Cllr Barker, Cllr Moore, Cllr Wilmshurst, David Stone,
Others : Matt Barker, Rev Griff

23/01CE Apologies – Clerk, Fiona Young

23/02CE No declaration of Interests

23/03CE Minutes of 11th July 2022 agreed.

23/04CE Coronation weekend discussion

- Coronation 6th May – There will be a big screen in St Benedict’s Church showing the ceremony. There will be no major event in the Church
- 7th May Street parties - PC to support/advertise any events on social media
- 8th May – Volunteer day - FWHP to arrange litter pick & PC to advertise for community support and involvement
- Generally a low key event – WI may put bunting at Hunsbury Hill park entrance
- Explore costs of flags to be hung from lamp posts within the parish, quote to be obtained for 100 flags, Ladybridge Drive and Hunsbury Hill Road. Mix of Union Jacks & Coronation.

23/05CE 2023 Fireworks event

Lengthy discussion on all aspects of the event. Details to be presented to full council for final decision after Community Events Committee explore actual costs and nature of the event Additional money may be needed from 23/24 budget .

1. a) Timings

Booked for Saturday 4th November, Fireworks to be launched at 7:30pm

Timings for vendors and public attendance tbc

b) Food vendors

Cllr Barker to lead on this. Approach vendors from the Jubilee event first then explore other vendors such as hog roast. Who, when, costs tbc & agreed at next meeting

c) Security

Quote to be obtained from same supplier as for the Jubilee event

d) Entertainers

Numerous suggestions made eg Fire eaters at a cost of £300 for 30 mins - Matt Barker to explore final costs, Children's entertainer, use of the Jubilee Beacon, Band from the Jubilee ?. Cllr Wilmshurst to contact Welland Valley regarding the use of a small marquee. More information and costs to be provided at next meeting.

e) Public address system

Cllr Hook to obtain costs for PA System, Generator, lighting and First Aid provision

f) Other relevant issues

- Matt Barker suggested & offered to fund a license for the provision of a bar at the event. This would need WNC approval.
- Good lighting and adequate stewards needed for car parking etc
- Expect possible 1000 people at the event
- Risk assessment to be done by Cllr Moore for WNC application

23/06CE Community events organized by groups within the parish in 2023

- 10th March, Hunsbury Hill WI Birthday event
- 24th March, FWHP quiz night – Camp Hill Community Centre
- 1st April, WI Spring Fair – St Benedicts Church 10-1pm
- 9th April, FWHP Easter Egg hunt in Hunsbury Hill Park
- 20th May, May fair at St Benedicts Church . PC & community groups invited to have stalls
- June 10th, evening Soiree at St Benedicts Church
- Mid Sept, Heritage weekend – FWHP have booked the Vikings for Hunsbury Hill park – more details tbc
- November , Remembrance day service in St Benedicts Church + poppy displays
- November, Concert in St Benedicts to support military veterans - date tbc

23/07CE Discuss any future events in 2023

None

23/08CE Community speedwatch

- Volunteers to be sought for this project. Cllrs Wilmshurt, Barker & Moore plus resident Matt Barker put their names forward
- Cllr Hook is the lead
- Min of 3 volunteers required per session
- Project to be for 4 weeks during May
- Each session to last 1 hour
- Online training to be provided & Cllr Hook to forward details

23/09CE Actions agreed and agenda items for next meeting

Actions as above

Costs & information to be provided for all actions, to enable a quick decision on the scale of event

23/10CE Date of next meeting

3rd April 6:30pm - Parsons Meade Community Centre