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## **Minutes of the Annual Meeting of the Community Event Committee held on Monday 5<sup>th</sup> June 2023 at 6.30pm in Parsons Meade Community Centre**

**Present:-** Committee members : Cllr Hook (chair) Cllr Barker, Cllr Moore, Cllr Wilmshurst, David Stone, Phil Foster

Clerk attended by Zoom – Fiona Young

### **23/19CE Election of Chairman for the coming year**

Cllr Hook was proposed as Chairman, the proposal was seconded and Cllr Hook was elected as Chairman by unanimous vote.

### **23/20CE To receive any apologies for absence and approve reasons for absence**

Rev Griff sent his apologies.

### **23/21CE To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda**

None received

### **23/22CE Resolution to approve the minutes of the last Committee meeting on**

#### **April 3rd 2023**

It was **Resolved** to approve the minutes of the previous meeting.

### **23/23CE Updates and actions from last Meeting**

Cllr Hook thanked Cllr Wilmshurst for her efforts with the Coronation decorations. It was disappointing to all when they were vandalised. Thanks were also given to the Friends of Hunsbury Parks for their display.

Thanks were given to everyone to helped with Community Speedwatch, in total 32 speeding letters were generated by the Police following the campaign.

## **23/24CE Fireworks event**

- 1. Food Vendors-** update and actions required. Cllr Barker reported that there were no updates following the last meeting, the hot drinks vendor had confirmed his attendance as had a couple of the food vans.
- 2. Budget Update.** The Chairman reported that the parish council had agreed to increase the event budget by the agreed amount of £3000
- 3. Sponsorship and possible donations.** It was agreed that the Clerk would research the viability of using card machines at the gates to take donations. Clerk to report back. There followed a brief discussion regarding sponsorship.

The clerk asked the Chairman if the Temp Event Licence from WNC had been applied for, the Chairman explained that once the relevant documents had been gathered the application would be submitted to WNC.

## **23/25CE Future events**

On June 11<sup>th</sup> there will be litter pick in the parks.

The Friends of West Hunsbury Parks have a big event on the weekend of 16/17 September, a heritage open day including a visit from Vikings. Volunteers will be needed and it was agreed that the council would use their social media to ask for volunteers.

On October 20<sup>th</sup> there will be a quiz night in St Benedicts Church.

**23/26CE Date of next meeting** September 4<sup>th</sup> 2023 6.30pm