



email: [clerk@westhunsburyparishcouncil.gov.uk](mailto:clerk@westhunsburyparishcouncil.gov.uk)

Telephone: 07729 608062

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**To All Parish Councillors:** I hereby summon you to attend the **Ordinary Parish Council Meeting**, which will take place on **Thursday October 19th 2023 at 7.00pm** at Parsons Meade Community Centre

All parishioners and members of the press are invited to attend.

**Please be aware the meeting may be recorded.**

A handwritten signature in black ink, appearing to read "Fiona Young".

Clerk, Fiona Young

## **AGENDA**

**23/144 To receive any apologies for absence and approve reasons for absence**

**23/145 To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda**

**23/146 To approve and sign the Minutes of the Ordinary Council Meeting held on September 21<sup>st</sup> 2023**

**23/147 Public Session.** Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.

**23/148 To Receive Reports from**

**a) Police Representative.** September crimes – Residential Burglary 1, Vehicle Crime 3, Criminal Damage 2 ( more details to be given to councillors confidentially)

**b) West Northants Councillors**

**23/149 To receive brief reports from Councillors or Clerk attending outside meetings on behalf of WHPC and to receive Clerks report.**

**23/150 Resolution to co-opt for the councillor vacancy.**

**23/151 Matters arising from previous minutes, for report only**

## 23/152 Finance

### 1. Resolution to approve the following payments for September;

Payable to	Details	Amount £
F Young	Salary	857.24
HMRC	Tax and NI	243.14
2 Commune	Annual website licence hosting and support	522.00
2Commune	Renew domain name for two years	180.00
Ncalc training	Training courses	57.60
RTC Medical Solutions	Fireworks first aid cover	360.00

### 2. Resolution to approve the bank reconciliation statement for September 30<sup>th</sup> 2023

**Bank Balance at 1<sup>st</sup> April 2023** £5304.27 + £45302.20 = £50,606.47

**Plus Receipts** £25,216.09

**Less Payments** £17026.36

**Total - £58796.20**

**Bank Balance at 30<sup>th</sup> September 2023** - £13,277.91 + £45,518.29 = **£58,796.20**

3. To confirm that the monthly internal controls checks have been completed.
4. To receive a budget report to date.
5. Review the asset register.

**23/153 Policies** -Resolution to adopt the following policies with a view to blanket policy readoption in May 2024.

- Grant Application Policy and form
- Financial risk Assessment
- Governance Risk Assessment
- Equality and Diversity
- Vexatious Complaints Policy

## 23/154 Planning

1. **New applications** 2023/7117/FULL 11 Aviemore Gardens, West Hunsbury. First floor side and rear extension to existing dwelling.

**23/155 Flooding** – Cllr Squires to report and council to agree action if required.

**23/156 Bench and Waste / Dog Bin Replacement project** – to confirm which bins are on the next phase of replacement and to place the order.

**23/157 Update regarding the fence between Milton Ham and Ladybridge Park – Cllr Hook**

**23/158 Parish Plan WP-** To receive update from the Chairman following the inaugural meeting.

**23/159 Communications Working Party –** To receive update from Cllr Garratt

**23/160 Community Events Committee-** Cllr Hook to update following recent meeting.

**23/161 Green Lane Working Party –** Cllr Garratt to update council

**23/162 Footpath maintenance –** Requested by Cllr Matthews

Resolution to write to West Northants Council and request that maintenance is increased in specific areas of the parish to be identified by Cllr Matthews.

**23/163 Parking at the Hill Shop –** To discuss action required following complaints during the vaccination clinics.

**23/164 Bus service –** Chairman to update.

**23/165 Correspondence and actions when needed.**

- Welcoming Spaces Live Launch \_ council to agree any actions required.
- Air Ambulance funding request
- Volunteer required, Lead for Northampton District Neighbourhood Watch
- WNC Consultation – Interim Bus Policy Priorities – council to decide response.
- Burglary Pitstone Road, Briar Hill – Clerk has put on social media.
- West Northamptonshire Council Planning Briefing taking place on Thursday 30 November 2023 from 1000 to 1100. – two delegates only, online. Planning and Development at WNC, will give an update on the current situation of the planning department, and what the short- and medium-term plans are.

**23/166 Next meeting date November 16th 2023**