

December 15th 2023



email: clerk@westhunsburyparishcouncil.gov.uk

Telephone: 07729 608062

To All Parish Councillors: I hereby summon you to attend the **Ordinary Parish Council Meeting**, which will take place on **Thursday December 21st 2023 at 7.00pm** at Parsons Meade Community Centre

All parishioners and members of the press are invited to attend.

Please be aware the meeting may be recorded.

A handwritten signature in blue ink, appearing to read 'Fiona Young', is written over a faint horizontal line.

Clerk, Fiona Young

AGENDA

23/183 To receive any apologies for absence and approve reasons for absence

23/184 To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda

23/185 To approve and sign the Minutes of the Ordinary Council Meeting held on November 16th 2023

23/186 Public Session. Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.

23/187 To Receive Reports from

a) Police Representative. November crimes – 2 x residential burglary, 2 x criminal damage and 2 x vehicle crime.

b) West Northants Councillors

23/188 To receive brief reports from Councillors or Clerk attending outside meetings on behalf of WHPC and to receive Clerks report.

23/189 Matters arising from previous minutes, for report only

- **Confirmation that a letter was sent to West Northants Council regarding the flooding of the fireworks event, council have now received a response, Clerk to report.**

Office closing times over the Christmas period – Closing Friday December 22nd until Wednesday January 3rd 2024.

23/190 Finance

1. **Resolution to approve the following payments for December, plus any that arrive between agenda publication and the meeting.**

Payable to	Details	Amount £
F Young	Salary	894.99
HMRC	Tax and NI	270.40
Broxap	New bins x 5	2933.64

2. **Resolution to approve the bank reconciliation statement for 30th November 2023**

Bank Balance at 1st April 2023 £5304.27 + £45302.20 = £50,606.47

Plus Receipts £25,220.09

Less Payments £28188.13

Total - £47,638.43

Bank Balance at 30th November 2023 - £12120.14 + £35,518.29 = **£47,638.43**

3. **To confirm that the monthly internal controls checks have been completed.**

23/191 Resolution to approve the budget for 2024-2025

23/192 Resolution to approve the precept for 2024-2025

23/193 Planning - No new applications.

23/194 Resolution to approve a grant application from Space 2 Talk.

23/195 West Hunsbury Disabilities Group - Resolution to agree how best to pass on requests for action and concerns raised by West Hunsbury Disabilities Group, resolution to nominate a councillor to act as liaison with the group, to raise queries with the relevant organisations and to undertake research into those requests on behalf of the new group or alternatively.

23/196 Parish Plan WP- To receive update from the Chairman and to agree the next meeting date.

23/197 Resolution to agree a response if required to the following consultations –

- Give us your views on the development of our Tree Strategy (closes 1 January 2024)
- Community Governance Review 2023/2024 – Phase 1 Consultation, ends 31st January 2024

23/198 Correspondence and actions when needed.

- Resident email regarding overgrown shrubs at Parsons Meade, Clerk responded with the contact details of NPH.
- Resident query regarding the temp bus stop sign – Clerk responded and referred to WNC
- December newsletter, NPFCC – Clerk circulated
- Response from WNC to the fireworks flooding- on agenda

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23/199 Resolution to set the meeting dates for 2024, to include the date for the Annual Parish Meeting and the Annual Meeting of the Parish Council. Next meeting date January 18th 2024

23/200 Confidential Item

Pursuant to Section 1 (2) of the Public Bodies (Admissions to meetings) Act 1960, the council may resolve to exclude members of the public and press for the following agenda items on the grounds that publicity may be prejudicial to the public interest or because of the confidential nature of the business to be transacted.

1. Fireworks event.

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