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**Minutes of the Parish Council Meeting, Held on Thursday April 18th, 2024
 at 7pm Parsons Meade Community Centre**

Members Present: Councillors Carl Squires (Chairman) Linda Hook, Mavis Wilmshurst, Kathryn Barker, Soosan Philips, David Garrett, Pete Spink and Richard Matthews.
 Also present– Fiona Young (Clerk)

Item no	
24/54	<p>To receive any apologies and approve reasons for absence. There were no apologies.</p>
24/55	<p>To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda. Cllr Wilmshurst declared an interest in Item 24/60 4.</p>
24/56	<p>To approve and sign the Minutes of the Ordinary Council Meeting held on March 21st 2024 2024. The minutes were circulated before the meeting, it was Resolved to approve and sign the minutes.</p>
24/57	<p>Public Session. A resident remarked on the condition of Green Lane, at the moment due to the high levels of rain, Green Lane is really bad and virtually unusable. It was agreed that the Clerk would chase the maintenance of Green Lane again</p>
24/58	<p>To Receive Reports from the following</p> <p>a) Police Representative. The Clerk explained that she has contacted the local Police and not received any response or any Police reports since January. The Chairman said that he would provide a different point of contact and the Clerk agreed to try again for the May meeting.</p> <p>b) West Northants Councillors – The Chairman, also a West Northants Cllr for East Hunsbury and Shelfleys, reported that WNC have a new pothole repairing machine that has an increased capacity. It was also reported that WNC were trialing the removal of commercial waste bins in some areas of Northampton Town Centre to try and make it more appealing to visitors. Cllr Squires also reported that there were some budget issues at WNC largely due to the Child Services provision. Cllr Squires also mentioned the WNC Climate and Clean Air Summit and Cllr Garrett confirmed that he will be attending.</p>
24/59	<p>To receive brief reports from Councillors or Clerk attending outside meetings on behalf of WHPC and to receive Clerks report.</p>

	<p>The Chairman attended the recent Friends of West Hunsbury Parks meeting, the bench repairs will be started as soon as possible as all materials have now been sourced. Over the weekend of May 17/18th there will be an event involving heavy horses who will be used to move some logs in preparation for the wood carver. There will be a poppy display for the commemoration of D-Day in the park entrance.</p>																								
24/60	<p>Matters arising from previous minutes, for report only</p> <ul style="list-style-type: none"> • Police crime figures requested plus attendance at a meeting. • To confirm the clerk contacted WNC regarding the parking issues at Hill Fort Close and surrounding area. A meeting has been arranged with Helen Howard from WNC next week to look at the parking situation. • To confirm the poster requesting newsletter volunteers has been put on the website and social media. There has been no responses. • Letter sent to WNC regarding lack of response to flooding of fireworks. • Comments sent to planning regarding WNN/2021/0537 																								
24/61	<p>Finance</p> <p>1. Resolution to approve the following payments for March, plus any that arrive between agenda publication and the meeting.</p> <p>It was Resolved to approve the following payments;</p> <table border="1" data-bbox="204 913 1385 1254"> <thead> <tr> <th>Payable to</th> <th>Details</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>F Young</td> <td>Salary + mileage</td> <td>905.82</td> </tr> <tr> <td>HMRC</td> <td>Tax & NI</td> <td>268.57</td> </tr> <tr> <td>Ncalc</td> <td>Annual membership + audit</td> <td>1785.47</td> </tr> <tr> <td>ICO</td> <td>Information commissioner</td> <td>35.00</td> </tr> <tr> <td>NACRE</td> <td>Membership</td> <td>42.00</td> </tr> <tr> <td>DCK Payroll</td> <td>Year end</td> <td>12.00</td> </tr> <tr> <td>L Hook</td> <td>Reimburse D day lanterns</td> <td>39.98</td> </tr> </tbody> </table> <p>2. Resolution to approve the bank reconciliation statement for 31st March 2024</p> <p>Bank Balance at 1st April 2023 £5304.27 + £45,302.20 = £50,606.47 Plus Receipts £25,505.39 Less Payments £37,217.79 Total - £38,894.07 Bank Balance at 31st March 2024 - £3,090.48 + £35,803.59 = £38,894.07</p> <p>It was Resolved to approve the end of year bank reconciliation statement.</p> <p>3. To confirm that the monthly internal controls checks have been completed.</p> <p>Cllr Soosan Phillip reported that the internal controls checks have been completed and there were no issues.</p> <p>4. Resolution to approve the grant application from Friends of West Hunsbury Parks for a wood carver.</p> <p>The Clerk circulated the application from the Friends of West Hunsbury Parks for a grant of £480.00 which will cover the cost of a wood carver who will attend the Heritage Open Day. It was Resolved to approve the grant of £480.00.</p>	Payable to	Details	Amount £	F Young	Salary + mileage	905.82	HMRC	Tax & NI	268.57	Ncalc	Annual membership + audit	1785.47	ICO	Information commissioner	35.00	NACRE	Membership	42.00	DCK Payroll	Year end	12.00	L Hook	Reimburse D day lanterns	39.98
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24/62	<p>Planning</p> <p>1. New applications 2024/1594/FULL 18 Stuart Close, Northampton, NN4 9YZ Proposed two storey side extension and internal alterations</p> <p>After some discussion it was Resolved to submit No Objections and No Observations</p> <p>Appeal decision - Planning Inspectorate APP/W2845/D/23/3334133: 9 Aviemore Gardens, NN49XJ Appeal Denied Noted.</p> <p>2. Local Plan Consultation – It was Resolved that the Chairman, Cllr Wilmshurst and Cllr Hook would go through the local plan and that the council would then submit a response on behalf of the council.</p>
24/63	<p>Community Events Committee – Cllr Hook to update Council</p> <p>Cllr Hook reported on the latest community Events Committee meeting, the main event this summer will be the concert in the park in July, this is being organised by the Friends of West Hunsbury Parks in conjunction with the parish council. At the last committee meeting it was agreed that the parish council would donate £2000 to the Friends of West Hunsbury Parks group to fund the concert. This decision was also approved by full council.</p> <p>On June 6th the beacon will be lit at the Church, Rev. Griffith is arranging this event with the parish council. There are small red lanterns available via the official channels called ‘The lantern of Peace’, unfortunately they are paraffin powered and council felt this was unsuitable for children to use. Cllr Hook found similar lanterns on the internet that look the same but have LED lights, they also cost a lot less. Cllr Hook purchased two of the LED lanterns for the Community Events Committee to use.</p>
24/64	<p>Bus Service Update</p> <p>The Chairman reported that a new bus route has been announce and will be Route 13, the bus will be run by Stagecoach and it will be going to Tesco. It is not yet known whether this route is confirmed or whether it is still being discussed but parish councillors expressed disappointment that the proposed route appears to go down Hunslett Lane instead of up towards the Drs surgery which has been evidenced as one of the most important destinations along with Tesco. It was Resolved to contact WNC and express that although the parish council are very pleased that there will be a new route for West Hunsbury there is concern that the proposed route will not provide a sustainable service for residents.</p>
24/65	<p>Community Governance Review – Chairman to update</p> <p>The Chairman explained that the first stage of the WNC Community Governance Review has now been completed, there are no proposed changes to West Hunsbury other than to add on one further councillor seat to the council making a total of 9 seats.</p>
24/66	<p>Youth Services – council to discuss and make resolution as required</p> <p>After some discussion it was Resolved to invite a representative of the National Association of Youth Clubs to a council meeting.</p>
24/67	<p>Annual Parish Meeting – to confirm date and arrangements</p> <p>It was confirmed that the Annual Parish Meeting will be on May 16th just before the Annual Parish Council meeting, the meeting will last for no longer than 30 minutes.</p>

24/68	Parish Plan WP – The action plan was circulated to councillors prior to the meeting, Cllr Hook asked if there was a deadline to complete the actions for each councillor, there is not and the Chairman agreed to circulate the actions again with a deadline of the end of May for actions to be completed.
24/69	Flooding – The Clerk reported that she had not received any replies to the email sent to West Northants Council on April 10 th . It was thought that by using CC in the email some mail boxes may have treated the email as spam. It was agreed that the Clerk would re send the email and not use the CC option.
24/70	Lamppost poppies – Resolution to purchase lamppost poppies. Cllr Hook proposed that the council purchase some lamppost poppies that can be used to commemorate the 80 th anniversary of D Day but also be used for Remembrance later in the year. It was Resolved that the council would purchase 60 poppies for £300.
24/71	Community Speedwatch – to update council and agree advertising for volunteers. Cllr Hook explained that the council would have the equipment to do the community Speedwatch on the 25 th May to June 22 nd . Cllr Garrett offered to do a poster asking for volunteers.
24/72	Newsletter – The Clerk reported that she had put the advert on the website asking for a volunteer to help design and edit a new parish newsletter, no one had come forward. The Clerk was asked to contact Collingtree council and ask for a copy of their newsletter and for details of where they get it printed.
24/73	Correspondence and actions when needed. <ul style="list-style-type: none"> • Consultation, Have your says on West Northants new draft Local Plan, consultation closes June 2nd 2024 • Consultation, WNC draft Local Flood Risk Management Strategy objectives, closes 16th June 2024 • Consultation, What are you doing to support biodiversity?, Closes 19th May 2024 • Appeal decision - Planning Inspectorate APP/W2845/D/23/3334133: 9 Avimore Gardens, NN49XJ
24/74	Next meeting date May 16th, Annual Parish Meeting 6.30pm followed by the Annual Meeting of the parish council at 7.00pm