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**Minutes of the Ordinary Parish Council Meeting, Held on Thursday July 18th, 2024.
 at 7pm Parsons Meade Community Centre**

Members Present: Councillors Linda Hook (Chairman) , Mavis Wilmshurst, Pete Spink, Mavis Wilmshurst and Kathryn Barker.
 Also, present– Fiona Young (Clerk)
 2 members of the public

Item no	
24/122	To receive and approve any apologies for absence. It was Resolved to approve the apologies received from Cllrs Squires, Philip and Garratt. Apologies were received from all WNC Cllrs due to a full council meeting tonight.
24/123	To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda None received.
24/124	To approve and sign the Minutes of the Annual Council Meeting held on June 20, 2024. The minutes were circulated before the meeting, it was Resolved to approve and sign the minutes.
24/125	Public Session. A member of the public voiced concern regarding dogs being allowed near play equipment in Hunsbury Hill Park. West Northants Council recently published an article in West Northants Live magazine that mentioned Public Space Protection Orders, the article said that dogs were banned from childrens play areas and the resident asked what WNC will be doing to ensure that this is the case when the play equipment is not fenced off. There followed a brief discussion, the Chairman urged the resident to contact the local West Northants Councillors and discuss his concerns with them. It was explained that unfortunately the parish council do not have the authority to police the PSPO but the clerk would speak to WNC and find out how the PSPO is enforced.
24/126	To Receive Reports from a) Police Representative. Full crime report has been circulated to councillors. There is a change in crime reporting to parishes. 10 crimes reported, one was a Serious Acquisition Crimes (vehicle crime, robbery or burglary) Burglary

	b) West Northants Councillors. Nothing received.																					
24/127	24/12 Casual Vacancy. The Clerk explained the councillor vacancy process, the WNC Vacancy notice will be displayed until July 23 rd when it will be replaced by the PC's own advert. The closing date for applications was set for September 13 th , all applicants will be invited to the September council meeting on September 19 th 2024.																					
24/128	To receive brief reports from Councillors or Clerk attending outside meetings on behalf of WHPC and to receive Clerks report. Cllr Spink reported that he attended another Climate Summit meeting and there will be a Climate Summit event in October.																					
24/129	Matters arising from previous minutes, for report only. <ul style="list-style-type: none"> • The hedgehog signs have arrived and are with Cllr Garrett • A letter has been sent to Chris Carvell at WNC regarding mowing and grounds maintenance standards • A letter has been sent to Travis Perkins regarding the boundary fencing, this letter has now been chased twice for a response. The Chairman expressed disappointment at the complete lack of response from Travis Perkins • A letter has been sent to Cllr Mike Hallam regarding poor communication and customer service at WNC, Cllr Hallam is attending the September PC meeting. • A letter was sent regarding s.106 /Cil funds and the planning application WNN/2021/0537 																					
24/130	<p>Finance</p> <p>1.Resolution to approve the following payments for July, plus any that arrive between agenda publication and the meeting.</p> <table border="1"> <thead> <tr> <th>Payable to</th> <th>Details</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>Parish Clerk</td> <td>Salary + mileage</td> <td>896.62</td> </tr> <tr> <td>HMRC</td> <td>Tax & NI</td> <td>268.77</td> </tr> <tr> <td>Viking</td> <td>Printer ink</td> <td>75.59</td> </tr> <tr> <td>Hunsbury Primary School</td> <td>Leavers gifts</td> <td>313.58</td> </tr> <tr> <td>J S Potter Ltd</td> <td>Installation of waste bins</td> <td>648.00</td> </tr> <tr> <td>F Young</td> <td>Reimburse Hedgehog signs</td> <td>100.70</td> </tr> </tbody> </table> <p>2.Resolution to approve the bank reconciliation statement for 30th June 2024 Bank Balance at 1st April 2024 £3090.48 + £35803.59 Plus Receipts £20,281.92 Less Payments £10,506.77 Total £48,669.22 Bank Balance at 30th June 2024 = £48,669.22 It was Resolved to approve the bank statements and reconciliation.</p> <p>3.To confirm that the monthly internal controls checks have been completed. Cllr Phillip emailed the clerk prior to the meeting, the internal controls checks have been completed and no issues found.</p>	Payable to	Details	Amount £	Parish Clerk	Salary + mileage	896.62	HMRC	Tax & NI	268.77	Viking	Printer ink	75.59	Hunsbury Primary School	Leavers gifts	313.58	J S Potter Ltd	Installation of waste bins	648.00	F Young	Reimburse Hedgehog signs	100.70
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	<p>4.To receive a budget report showing expenditure against budget to June 30th 2024. The Clerk issued the report prior to the meeting, the budget for Grants has been exceeded and it was Resolved to vire £2000 from the Street Furniture budget heading into Grants. The most recent grant payments had been for hand carved benches so it was appropriate to move money over from the street furniture budget.</p> <p>5.Resolution to make payments in August in between meetings and ratify them at the September meeting. It was Resolved to allow the Clerk to make payments during August, the payments would be ratified at the September meeting.</p> <p>6.To consider an application for grant funding from the 49th Northampton Scouts. After some discussion it was Resolved to approve the grant application by 49th Northampton Scouts for £600.</p>
24/131	<p>Planning</p> <p>1.New applications 2024/3078/FULL Side extension and alterations to boundary treatment 3 Whitegates Northampton</p> <p>Planning application: 2024/3078/FULL - Planning register Planning register West Northamptonshire Council (planning-register.co.uk)</p> <p>It was Resolved to submit no comments.</p>
24/132	<p>Parking Restrictions, Hill Fort Close – To update on application progress. The Clerk is completing the application form for timed parking restrictions from the roundabout down to the first property on Hill Fort Close. It was agreed that the Chairman and Cllrs Wilmshurst and Spink would ask residents of Hill Fort Close for their opinions about the proposal over this weekend and the results of this would be included in the application. A majority of residents of the Close would need to be in favour of the application before the parish council could submit it.</p>
24/133	<p>24/133 Parish Plan Cllr Garratt updated the council by email prior to the meeting, he is putting together the format of the parish plan and has divided it into priorities. Each councillor has been assigned a priority and will report back to Cllr Garratt later in the summer.</p>
24/134	<p>Community Events Committee The Chairman explained that the preparations were well under way for the Concert in the Park on July 27th, help from councillors on the day would be very welcome. The Chairman explained that she will be appearing on N-Live radio next week to talk about the work of the parish council and the upcoming community event.</p>

24/135	<p>Grounds maintenance and mowing – update</p> <p>The council received a response from Chris Carvell at WNC explaining that the tricky weather conditions had vastly impacted the grounds maintenance across the whole area this year. It was explained that everyone can log issues with overgrown hedges, trees and verges on the Fix My Street app and that would be faster than emailing the clerk.</p>
24/136	<p>Community Speedwatch – to update council</p> <p>The Chairman explained that 56 letters had been sent out to speeding motorists during the Speedwatch campaign. Hunslett Lane was especially bad. It is hoped that the council will take part in the campaign again next year.</p>
24/137	<p>Installation of the new defibrillator</p> <p>The Clerk is waiting for an invoice from South Northants First Responders, the order is for a new defibrillator, bleed kit, cabinet and pole and it will be installed in the park. Cllr Wilmshurst will manage the installation. It is hoped that the new defibrillator will be installed by September.</p>
24/138	<p>Correspondence and actions when needed.</p> <ul style="list-style-type: none"> • Resident complaint regarding a full dog bin – clerk actioned • NACRE – Safeguarding training – clerk filed. • 1st Collingtree & Milton Malsor Scout Group – park gate opening query, actioned. • Friends of WH Parks, Concert in the Park poster – Clerk actioned • Complaint from one parishioner regarding the No’13 bus being unreliable • Request from parishioner for more sound deadening near the M1 – Clerk referred to WNC • Complaint received regarding building work at antisocial times in Gresham Drive – Clerk referred to WNC • WNC Summer Activities programme • WNC Local Cycling and Walking Infrastructure Plan Workshop, July 22nd 10.45am – Cllr Spink to attend • Royal Mail, Closure of Camp Hill post office.
24/139	<p>Next meeting date September 19th 2024, No meeting in August</p>