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**Minutes of the Meeting of the Community Event Committee held on Wednesday April 3<sup>rd</sup> 2024 at 7.00 pm in Parsons Mead Community Hub.**

**Present: -Committee Members:** Cllr Hook,(Chair) Cllr Wilmshurst, Cllr Barker, Phil Foster, David Stone, Rev. Griffith.

**24/01CE To receive any apologies and approve reasons for absence.**

It was **Resolved** to approve the apologies from Cllr Soosan Philips.

**24/02CE To receive any pecuniary and non-pecuniary declarations of Interest in respect of items on the agenda.** None received.

**24/03CE Resolution to approve the minutes of the Committee meeting on 16<sup>th</sup> October 2023.**

It was **Resolved** to approve the minutes of the last meeting with the addition of Colin Moore in the attendance list.

**24/04CE Concert in Park**

a) update by FWHP on event bookings and arrangements to date

There are three bands organised at the moment, Moulton 77 Brass, Northampton Ukelele and the Phoenix Saxophone Orchestra. They will play sets between 11am and 5 pm with breaks in between which will be filled by different artists, possibly a country and western singer and a dance troop.

It was also agreed that there will be a small number of community stalls.

The event will be set up in Hunsbury Hill Park near the childrens play area.

b) discuss and review costings for the event

A sheet of costings had been provided to the committee, this will need some more details adding as more acts are added on.

Insurance will be arranged by the Friends of West Hunsbury Parks. They are also considering first aid cover, the Clerk suggested that first aid cover should be provided, ideally from St Johns Ambulance or a commercial medical company.

c) Resolution for Parish Council to work together with the FWHP in the setting up of the concert as a community event.

The event will be arranged and managed by the Friends of West Hunsbury Parks. It was **Resolved** that the parish council will contribute to this event, both by a donation towards the costs and by

working in conjunction with the Friends of West Hunsbury Parks and the other organisations involved. The application to West Northants Council for the event, all insurance and the management of the whole event will be the responsibility of the Friends of West Hunsbury Parks.

d) discuss and resolve the amount of financial input to the concert by the Parish Council

The parish council are willing to fund the event on the condition that there is public recognition of the donation.

It was **Resolved** to allocate £2000 to the Friends of West Hunsbury Parks for the proposed event.

e) agree next steps

There will be some information gathering and then a further meeting to be arranged.

### **24/05CE D-Day celebration - 6th June**

a) Discuss any activities including beacon lighting

The Chairman explained about the link to fish and chips and the D-Day memorial celebrations and also the Lamp Light of Peace.

The beacons will be lit at 9.15pm on the 6<sup>th</sup> June 2024 and there will be a reading of the International Tribute. It is hoped that the parish council will be able to light the Jubilee beacon at the Church with Rev Griff. Rev Griff is happy to sort out the gas for the beacon. On June 6<sup>th</sup> the Church will be open and will possibly be serving cream teas, Rev Griff to look at the lighting of the beacon and the running order of the event.

There was some discussion about the Light of Peace, the official lanterns are £55.00 which is thought to be quite expensive, they are also paraffin fuelled which would be a risk with children present, there are replica lanterns available for quite a lot less which would be safer. It was **Resolved** to purchase two lanterns that will be safe for children at a cost of approx £20.00 each.

It is also hoped that there will be a poppy display in the entrance to Hunsbury Hill park arranged by the WI and the Friends of West Hunsbury Park. The parish council will hope to do a poppy display by the Remembrance Bench. The Chairman will speak to the schools and to other local organisations.

### **24/06CE Future events for the year update**

The Friends of the Parks will be moving some logs around the parish using heavy horses on the weekend of May 17/18th 2024 and the logs will then be ornately carved during late May, June and July.

There will be a May fair at the Church and the dates will be sent over.

**24/07CE Advertising of events including website calendar - discuss and agree**

It was agreed that the Clerk will post details of any events sent in but that the parish council website does allow for community groups to post their own events. The Clerk would need to approve the post but it is easy to do.

**24/08CE Date if next meeting tbc**