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To All Parish Councillors: I hereby summon you to attend the **Ordinary Parish Council Meeting**, which will take place on **Thursday November 21st 2024 at 7.00pm** at Parsons Meade Community Centre
All parishioners and members of the press are invited to attend.
Please be aware the meeting may be recorded.

A handwritten signature in blue ink, appearing to read 'Fiona Young'.

Clerk, Fiona Young

AGENDA

24/177 To receive and approve any apologies for absence.

24/178 To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda

24/179 To approve and sign the Minutes of the Ordinary Council Meeting held on October 17th 2024

24/180 Public Session. Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.

24/181 To Receive Reports from

a) Police Representative. Full crime report has been circulated to councillors. Full report circulated to councillors. 15 crimes reported, 1 serious and acquisitive, One burglary (business) entry forced and tools stolen.

b) West Northants Councillors

24/182 To receive Clerks report and brief reports from Councillors or Clerk attending outside meetings. Clerk attended an Ncalc course about AI and Councils. Clerk and Chairman attended the inaugural meeting of the parish cooperation group with representatives from Upton, Duston, East Hunsbury and Harpole.

24/183 Matters arising from previous minutes, for report only

- Clerk confirmed that as per the October meeting, the agreed statement was sent to West Northants Council regarding accessibility and the maintenance of footpaths.
- The Clerk confirmed that she emailed West Northants council and ask where the liability lies if a pedestrian is injured due to the position of a refuse bin. The response received was that any claims of injury would be investigated on an individual case basis.

- As requested the Clerk checked that the council is subscribed to the relevant WNC updates and newsletters and also contacted the parish liaison regarding the drop in events arranged by WNC and Kier.
- To confirm that the new defibrillator has been installed and is now registered on The Circuit.

24/184 Finance

1. Resolution to approve the payments listed below for November plus any invoices that arrive before the meeting date.

Payable to	Details	Amount £
Clerk	Salary inc back pay to April 1 st	1147.78
HMRC	Tax and Ni	414.37
Welford Christmas Tree	Christmas tree and installation	702.00

2. Resolution to approve the bank reconciliation statement for 31st October 2024
Bank Balance at 1st April 2024 £3090.48 + £35803.59
Plus Receipts £34,147.58
Less Payments £19,811.39
Total £53,230.26
Bank Balance at 31st October 2024 = £53,230.26
3. To confirm that the monthly internal controls checks have been completed.
4. To approve the purchase and installation of a new double rubbish bin as requested by The Friends of West Hunsbury Parks. Location - beside the now closed pedestrian railway crossing near Hawkridge (off Hunsbury Hill Road) Single bin £355 plus fixings, double bin £610
5. To agree to the cleaning of the bus shelters and noticeboards, last done in 2021.

24/185 Budget and Precept 2025

To begin discussions regarding the budget and corresponding precept for the financial year 2025-2026. The clerk circulated a comprehensive budget report prior to the meeting. The final figures to be confirmed at the December meeting.

24/186 Planning

1. New applications

2024/4740/FULL 15 Bakewell Close Northampton NN4 9YY

Alterations and erection of first floor side extension.

2024/5237/FULL 17 Blackwell Hill, Northampton, NN4 9YB

Proposed rear & side two storey extensions & demolishing of existing garage

2. Decisions

2024/4391/FULL 10 Icknield Drive Northampton NN4 9YS

Change of use from dwelling house (Use Class C3) to small care home (Use Class C2) to offer families short term and time limited respite care for two to three individuals in a domestic setting

Approved.

21/187 Firework event flooding and issues with field boundary fence – Cllr Hook to update

24/188 Youth Club Provision

- To receive an update following contact with Camphill Community Centre, to receive and discuss costings and to make a resolution as required.

24/189 Highways and Green Lane

1. Resolution to ask that the leaves are cleared from our paths asap by the maintenance team.
Requested by Cllr Barker
2. Resolution to ask for gully cleaning. Requested by Cllr Barker
3. To consider putting an amount in the forthcoming budget for one off work on Green Lane, for example, cutting back the brambles in the pinch point area. Requested by Cllr Squires.

24/190 Resolution to consider forming a working party to work with the Local Nature Recovery Plan – Requested by Cllr Squires.

24/191 Parish Plan - to receive an update

24/192 Community Events – To receive an update

24/193 Footpath Working Party – Cllr Barker.

1. To accept the report and its findings.
2. Clerk to use the Parish Online mapping and their report creating system to create a section of the full report.
3. To call a meeting with all our representatives of WNC plus the Cllr responsible for Disability and Mental health, to present the report. Explain the findings and discuss moving forward.
4. Clerk to send copies of finalised full report (written & Parish Online info) to WNC , Highways, Balfour Beaty, WNLAf and Other agencies connected to maintaining our parish Pathways.

24/194 Correspondence and actions when needed.

- Ncalc Training Newsletter
- Resident letter regarding a business operating on Stuart Close – cannot reply as email does not work and no other contact information.
- Ncalc Wellbeing Survey – councillors to complete survey
- Resident letter requesting that money from the council tax is used to mow the park areas for often – Clerk responded.
- Resident letter thanking WNC Cllrs for the work that they did in starting the new bus service, plus support for the service to continue.
- Remote meeting consultation – deadline to submit is December 19th, to agree whether councillors should respond individually or as a council.

24/195 Next meeting December 19th 2024 Confirmation of Christmas holiday period - The office will close on December 20th and will reopen on January 2nd 2025.