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**Minutes of the Council Meeting, Held on Thursday July 21st 2022.
 at 7pm Parsons Meade Community Centre**

Members Present: Councillors Carl Squires (Chair), Linda Hook , Mavis Wilmshurst, Katie Macey, Kathryn Barker, Richard Matthews and Andrew Vincent

Also present – Fiona Young (Clerk)

West Northants Councillor Pinder Chauhan

Item no	
22/112	<p>To receive any apologies for absence and approve reasons for absence Apologies were received and approved from Cllr Moore and from West Northants Cllrs Suresh Patel, Imran Chowdhury and Nick Sturgess- Alex</p>
22/113	<p>To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda None received</p>
22/114	<p>To approve and sign the Minutes of the Annual Council Meeting held on June 16th 2022 The minutes were approved with one amendment required which was the addition of thanks regarding the Beacon Lighting, the amendment was made and the minutes were signed.</p>
22/115	<p>Public Session. Two members of the public raised objections regarding the planning application for the 5G mast featured later in the agenda. A resident reported that the worst of the fly tipping on Green Lane has been removed by WNC but that a small piece of concrete and some wood remain. It was suggested that councillors meet with WNC Cllr Chauhan and WNC officers on Green Lane and work together to find the best way forward. Cllr Chauhan agreed to send some dates over.</p>
22/116	<p>To Receive Reports from a) Police Representative. Crime report from Police Officer David Okere, details to be circulated to council. 1 incident of criminal damage, 21 other incidences of minor crimes. b) West Northants Councillors Cllr Pinder Chauhan explained that a response to the letter from the Council about the temporary bus stop is expected this week. Cllr Chauhan then outlined various updates from West Northants Council including some initiatives to alleviate the cost of living crisis in the area. Wooton Brook was also mentioned and the Chairman requested that it is put on the</p>

	next agenda in September. Hunsbury Park primary school is being remodeled to provide places for a further 30 SEN pupils from September.																								
22/117	To receive brief reports from Councillors or Clerk attending outside meetings on behalf of WHPC and to receive Clerks report. Cllr Barker attended a project update meeting at Northants Acre. Cllr Hook attended the Hunsbury Park Primary School year 6 leavers service. The Chairman attended a meeting with other local parish councils that will be discussed in agenda item 22/120.																								
22/118	Matters arising from previous minutes, for report only None																								
22/119	<p>Finance</p> <p>1. Resolution to approve the payments tabled below including those paid in between meetings for the Jubilee Event.</p> <table border="1"> <thead> <tr> <th>Payable to</th> <th>Details</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>F Young</td> <td>Salary</td> <td>770.78</td> </tr> <tr> <td>HMRC</td> <td>Tax and NI</td> <td>223.74</td> </tr> <tr> <td>Executive Retail</td> <td>Condolence Book</td> <td>33.94 Paid</td> </tr> <tr> <td>Ncalc</td> <td>Training courses</td> <td>91.20</td> </tr> <tr> <td>Rev. Jason Griffiths</td> <td>Reimburse gas beacon bottles</td> <td>93.50 Paid</td> </tr> <tr> <td>In Site</td> <td>Jubilee porta loos</td> <td>840.00</td> </tr> <tr> <td>Ncalc</td> <td>Training courses</td> <td>1561.55</td> </tr> </tbody> </table> <p>It was Resolved to approve all the payments.</p> <p>3. Approval of the bank reconciliation statement up to June 30th 2022 The Clerk explained that due to time constraints this week the bank reconciliation statement was not published to all councillors, it was sent to the Controls Councillor who approved it.</p> <p>4. Confirmation that the internal controls councillor has completed the checks to the payments. Cllr Macey confirmed that the checks had been completed.</p>	Payable to	Details	Amount £	F Young	Salary	770.78	HMRC	Tax and NI	223.74	Executive Retail	Condolence Book	33.94 Paid	Ncalc	Training courses	91.20	Rev. Jason Griffiths	Reimburse gas beacon bottles	93.50 Paid	In Site	Jubilee porta loos	840.00	Ncalc	Training courses	1561.55
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22/120	<p>Planning</p> <p>1. Resolution to agree to a joined up response with neighbouring councils when large planning applications are received. More details provided by Cllr Squires. The Chairman explained that he had attended a meeting with local parish councils to discuss how major planning applications should be shared between neighbouring parishes. The affect of these large applications can be accumulative and one council may not know what applications another one is considering even though aspects of the application, such as traffic management, may affect the nearby parishes. It was Resolved that should the parish council receive a major application the Clerk will share the details between neighbouring parishes, and vice versa.</p> <p>2. New applications – WNN/2022/0757 PRIOR NOTIFICATION OF INSTALLATION OF 5G EQUIPMENT, INCLUDING INSTALLATION OF A 15 METRE H3G STREET POLE AND ADDITIONAL EQUIPMENT CABINETS, LAND AT LADYBRIDGE DRIVE</p> <p>After lengthy discussion it was Resolved that the council would Object to this application on the grounds that the mast will have a negative impact on the amenity provision on the</p>																								

	<p>neighboring properties, the size and scale of the mast and associated cabinets are totally out of keeping with the primarily residential area and that the application will have a very negative impact on the ancient and historic public track known as 'Green Lane'.</p> <p>WNN/2022/0697 - NEW FIRST FLOOR EXTENSION OVER EXISTING ANNEXE 1 BOURTON CLOSE, NORTHAMPTON, NN4 9YT It was Resolved to submit No Comments.</p>
22/121	<p>Footpath working group – Cllr Barker</p> <p>1. To receive an update only from Cllr Barker. This item was deferred to September to enable the Chairman to compose a summary of the initial report.</p>
22/122	<p>Claystones Open Space- Cllrs Barker & Macey</p> <p>1. To request that the area is cut back by WNC and to monitor the level of maintenance After some discussion it was Resolved to contact WNC, confirm the classification of the Open Space at Claystones and then check that the area is being maintained to the correct standard. It was also Resolved to request that the area has a good cut back.</p> <p>2. To install a bench, details provided by Cllrs Macey and Barker Cllr Macey provided details and costings of some benches, after some discussion it was Resolved that the Clerk would contact EM Pell and ask if they have a standard park bench that they could supply and install in the open space.</p> <p>3. To create a wildflower area. It was agreed that Cllr Macey would work with Cllr Hook and Cllr Wilmshurst to see what the best plan was for that area, it is hoped that a strip of wildflowers could be created. It was Resolved to defer this item until more information has been found.</p>
22/123	<p>To receive the revised proposals from Cllr Barker regarding the installation of the mental health bench and to agree action. This item is deferred to September.</p>
22/124	<p>To agree a location for the Remembrance Bench and Silent Soldier figure At the last meeting it was agreed that Cllrs Hook, Wilmshurst, Barker and Matthews would visit the park area and agree the best location for the Remembrance bench and Silent Soldier. Cllr Matthews and Cllr Hook could not attend the meeting at the park, Cllrs Wilmshurst and Barker agreed on the proposed location which was outside the park entrance on a flat piece of ground near some bollards. There followed a lengthy discussion regarding the proposed location, Cllr Matthews did not agree with the location and suggested that the bench purchase should be postponed. The Clerk explained that the resolution to purchase the bench was made during the meeting last month and on the basis of that decision she had ordered the Lest we Forget bench from David Ogilve Engineering. It was agreed that a vote would be taken regarding the bench location, Cllrs Wilmshurst and Hook proposed that the bench should be sited at the entrance to the park on the strip of grass next to the road. The resolution was carried with 3 voting for, 1 against and 3 abstentions.</p>
22/125	<p>Update on the installation of the Jubilee bench No update given</p>

22/126	<p>Parish Council Publicity –Cllr Matthews</p> <p>1. To receive the costings of a quarterly newsletter versus a regular article in an established magazine, Cllr Matthews to report. (deferred from June) This item is deferred again until September.</p>
22/127	<p>To agree a parish council response if required to the Draft WNC Adoption of Assets Policy (closing date for comments is August 15th)</p> <p>After some discussion it was agree that Cllr Squires and Cllr Matthews will go through the draft policy and agree a response which will then be sent to everyone.</p>
22/128	<p>Parish Plan 2023 – Resolution to consider an informal planning meeting in order to discuss the current parish plan and how it will be updated going into 2023. – further details from Cllr Squires.</p> <p>The Chairman explained that the current parish plan for West Hunsbury lasts until 2023. It was Resolved that informal meetings will be held to try and establish how to write the next five years of parish plan and what that may entail. No expenditure will be agreed and no formal decisions made, the final decisions will be referred to full council. All councillors are invited to attend the meetings which will start in September.</p>
22/129	<p>Resolution for Clerk and all Councillors to take the e-learning course offered by NCalc regarding cyber safety and security. Cost is £14/person. It was Resolved that all councillors and the Clerk could attend the e-learning on cyber security if they wanted to.</p>
22/130	<p>Correspondence and actions when needed. Listed separately</p> <ul style="list-style-type: none"> • WNC Parks Visitor Feedback Survey – Councillors to respond individually • Cllr Pinder Chauhan WNC – Response to Clerk email regarding bus stop issues, no further response as yet. • Resident complaint regarding anti social behaviour and vandalism at Hill Fort Close – Clerk passed to Police and Neighbourhood Watch • Special Needs expansion of Hunsbury Park Primary approved by WNC. • Resident email about fallen debris in Wootton Brook – sent on to Cllr Chauhan
22/131	<p>Next meeting date September 15th No August meeting</p>