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**Minutes of the Parish Council Meeting, Held on Thursday February 15th, 2024  
at 7pm Parsons Meade Community Centre**

**Members Present:** Councillors Carl Squires (Chairman), Linda Hook, Mavis Wilmshurst, Kathryn Barker, David Garrett, Pete Spink and Richard Matthews.  
WNC Cllrs Pinder Chauhan and Andre Gonzalez de Savage  
Also present– Fiona Young (Clerk)  
One member of the public

Item no	
24/21	<b>To receive any apologies and approve reasons for absence.</b> Apologies were received from Cllr Soosan Philips, it was <b>Resolved</b> to approve the apologies.
24/22	<b>To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda.</b> Cllr Wilmshurst declared an interest in item 33, Benches
24/23	<b>To approve and sign the Minutes of the Ordinary Council Meeting held on January 18th 2024.</b> The minutes were circulated before the meeting, it was <b>Resolved</b> to approve and sign the minutes.
24/24	<b>Public Session.</b> A resident remarked on the condition of the end of Green Lane, it is virtually impassable now particularly for anyone with a buggy or mobility difficulties. It was agreed that the council would again contact Cllr Phil Larratt at West Northants Council regarding the condition of the lane.
24/25	<b>To Receive Reports from the following</b> a) Police Representative. January crime figures not received yet. b) West Northants Councillors, to include notification of new councillor following the recent election. Cllr Carl Squires explained to the council that he has just been elected as WNC Councillor for the Shelfleys ward. Cllr Squires has updated his Register of Interest. WNC Cllr Andre Gonzalez de Savage reported that there is an important budget meeting at WNC next week. Although the budget is balancing there is a lot of pressure on all services, including transport. It is important to stress that Stagecoach cancelled the service in West Hunsbury, not West Northants Council. Additional funding discussions and tender applications are continuing and councillors will keep the parish council informed with any updates.

24/26	<p><b>To receive brief reports from Councillors or Clerk attending outside meetings on behalf of WHPC and to receive Clerks report.</b> Cllr Spink attended Off to a Flying Start.</p>															
24/27	<p><b>Matters arising from previous minutes, for report only.</b> The Clerk reported that the defibrillator grant submitted several months ago does require an electric point and a building wall so would not be suitable for the intended location. It was agreed to put the purchase of a new free standing defibrillator on the agenda for March.</p>															
24/28	<p><b>Finance</b> 1.Resolution to approve the following payments for February, plus any that arrive between agenda publication and the meeting. It was <b>Resolved</b> to approve all the payments shown below;</p> <table border="1" data-bbox="204 651 1386 862"> <thead> <tr> <th>Payable to</th> <th>Details</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>F Young</td> <td>Salary</td> <td>895.71</td> </tr> <tr> <td>HMRC</td> <td>Tax and NI</td> <td>269.68</td> </tr> <tr> <td>Space 2 Talk</td> <td>Grant application</td> <td>750.00</td> </tr> <tr> <td>Ncalc</td> <td>Training</td> <td>50.40</td> </tr> </tbody> </table> <p>2. Resolution to approve the bank reconciliation statement for 31<sup>st</sup> January 2024 Bank Balance at 1st April 2023 £5304.27 + £45,302.20 = £50,606.47 Plus Receipts £25,371.99 Less Payments £33,594.23 Total - £42,384.23 Bank Balance at 31st January 2024 - £6714.04+£35,670.19 = £42,384.23  Bank reconciliation approved.</p> <p>3.To confirm that the monthly internal controls checks have been completed. It was noted that Cllr Philip was away this month and the internal controls checks were not completed, however the Clerk explained that as long as they are done a minimum of 4 times a year this is acceptable. The controls checks are completed every meeting if possible.</p>	Payable to	Details	Amount £	F Young	Salary	895.71	HMRC	Tax and NI	269.68	Space 2 Talk	Grant application	750.00	Ncalc	Training	50.40
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24/29	<p><b>Planning</b> 1.New applications - 2024/0543/FULL Construction of a new SEN pavilion with associated improvement to parking and external landscape to enhance the existing play area. Hunsbury Park Primary School, Dayrell Road, Northampton, NN4 9R It was <b>Resolved</b> to submit no comments.</p> <p>2.Follow up from meeting with planning consultant regarding land to the North of Milton Ham. The Clerk explained that she had provided the planning consultant with the contact information for Camphill Community Centre. This is the venue for the public meeting that the planning consultants will be arranging regarding the development North of Milton Ham. No date had yet been agreed for this meeting. It was agreed that an item would be placed on the next meeting agenda to discuss planning obligations for large developers and what the parish councils requirements would be.</p> <p>The Clerk explained that a letter regarding a planning appeal for a property on Aviemore Close had arrived just before the meeting. It was agreed that the council would need to hold an</p>															

	Extraordinary meeting if councillors wished to comment on the appeal application, it was agreed that this would not be necessary. No comments would be submitted.
24/30	<b>Parish Plan WP-</b> To receive update from the Chairman following a meeting on 12.02.2024 The Chairman reported that a powerpoint has been circulated to all following the last meeting and a meeting with local community groups has been arranged for Monday march 11 <sup>th</sup> , starting at 7pm in Parsons Meade Community Centre. The Clerk was asked to contact each group and invite them to the meeting. The Chairman will provide the wording for the invitation.
24/31	<b>Website</b> – to receive an update from the Clerk regarding the council website. The Clerk explained that Cuttlefish have now bought out 2commune and will continue to host and manage our parish council website and email. There will be no continuity issues and nothing that the Clerk will have to do until the renewal of contracts later in the year.
24/32	<b>Flooding</b> – Clerk to update regarding a meeting with WNC to discuss the flooding of the fireworks event. The clerk reported that she has now sent three emails to officers at West Northants in relation to the flooding of the fireworks event. So far it has not been able to arrange a meeting with the officers, the clerk was asked to forward correspondence onto WNC Cllr Pinder Chauhan.
24/33	<b>Bench repairs in the park</b> - Resolution to agree approach to bench repairs After some discussion it was <b>Resolved</b> that the parish council would purchase the materials needed for repairs to be made to one or two benches in Ladybridge Park in the walled garden. The materials would be given to the Friends of Hunsbury Parks and they would carry out the repairs. The approximate value of the materials is £485.00. this will come out of the street furniture budget.
24/34	<b>Bus service update</b> There is nothing further to update regarding the bus service. WNC Cllr Andre Gozalez de Savage will update the council when new information is available.
24/35	<b>Correspondence and actions when needed.</b> <ul style="list-style-type: none"> <li>• Resident observation regarding speeding – Clerk noted.</li> <li>• Ncalc Update</li> <li>• Cllr Phil Larrett – Response to enquiry about the bus service</li> <li>• Lynn Lavender, Nclac IAS – 2024 Audit intro email</li> </ul>
24/36	<b>Next meeting date March 21st 2024</b>