



email: clerk@westhunsburyparishcouncil.gov.uk

Telephone: 07729 608062

To All Parish Councillors: I hereby summon you to attend the **Ordinary Parish Council Meeting**, which will take place on **Thursday October 16th 2025 at 7.00pm** at Parsons Meade Community Centre

All parishioners and members of the press are invited to attend.

Please be aware the meeting may be recorded.

A handwritten signature in black ink, appearing to read 'Fiona Young', is written over a faint, circular official stamp.

Clerk, Fiona Young

AGENDA

25/162 To receive and approve any apologies for absence.

25/163 To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda

25/164 To approve and sign the Minutes of the Ordinary Council Meeting held on September 18th 2025

25/165 *Public Forum Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.*

25/166 To Receive Reports from

a) Police Representative.

- Full crime report for September circulated to all councillors, 19 crimes reported. 3 burglary's, 3 thefts from motor vehicles, 1 personal robbery, 2 criminal damage to vehicles, 3 assaults, 2 thefts and one public disorder.

b) West Northants Councillors

25/167 To receive Clerks report and brief reports from Councillors or Clerk attending outside meetings.

25/168 Matters arising from previous minutes, items not covered on the agenda, for report only

- Clerk confirmed a letter had been sent in support of the request for a safety barrier at the site of a recent high speed crash.

October 2025 Meeting

- Clerk confirmed that the new bin has been ordered from WNC Partnership Unit, cost inc logo and fitting of a double bin £956.54

25/169 Planning

1. New applications

2025/4002/FULL, 14 Hill Fort Close Northampton NN4 9RT Single Storey Extension to rear

<https://wnc.planning-register.co.uk/Planning/Display/2025/4002/FULL>

2. Decisions

2025/3027/FULL, 3 Whaddon Close Northampton NN4 9XS Change of use from dwelling (C3) to childrens home (C2) and garage conversion. To report from WNC Planning Committee meeting 9th Oct 2025. Application **Approved**.

25/170 Finance

1. To note the receipt of the second instalment of the precept £14,250.00

3. Resolution to approve the payments listed below for October

Payable to	Details	Amount £	Power to Pay
Clerk	Salary	953.91	Local Government Act 1972 ss101, 111 & 112
HMRC	Tax and NI	358.27	Local Government Act 1972 ss101, 111 & 112
NCALC	Training course inv 5520	55.20	LGA 1972 s175
Welford Christmas Tree Farm	Parish Christmas tree	767.00	LGA 1972 s 144
NCALC	Training inv	127.20	LGA 1972 s 175
F Young	Reimburse MS365 renewal	84.99	Local Government Act 1972 ss101, 111 & 112

3. Approval of the bank reconciliation statements for September 30th 2025

Bank Balance at 1st April 2025 £13,747.52 + £31,270.01 = £45017.053

Plus Receipts £29,427.28

Less Payments £12,738.81

Total - **£61,706.00**

Bank Balance at 30th September 2025 = £30,227.97 + £31,478.03 = **£61,706.00**

4. Confirmation that the internal controls checks have been completed by Cllr Phillip
5. Resolution to approve the budget report for Q. 2 (July, Aug, Sept)

October 2025 Meeting

6. Resolution to approve a grant request from Abbeyfields Secondary School for £1000 to help create a sensory garden.

25/171 Parish council website and emails – Resolution to consider transferring the parish council website plus 10 email addresses from Cuttlefish to Parish Councils Online.

25/172 Complaints Policy – Council to resolve to approve a revised Complaints Policy.

25/173 Community Events Working Party – to receive an update from the Chairman and to resolve any actions required.

25/174 Underpass improvement – Clerk to update council on the project

25/175 West Hunsbury Parks

1. Resolution to support the Friends of West Hunsbury Parks with their application to gain Green Flag accreditation for the parks in West Hunsbury
2. Resolution for the parish council to take over the responsibility for the opening and closing of the park gates.
3. Resolution to approve the proposed car parking improvements in an attempt to reduce anti social behaviour in Ladybridge Park car park.

25/176 Budget and Precept 2026-27

To begin preliminary discussions about the budget for the coming financial year, final figures to be agreed at the December meeting.

25/177 Correspondence, to include actions when needed

- New Governors needed, Abbeyfields School
- Resident enquiry about allotments, Clerk responded.
- PLR Update, Northampton Police – Clerk sent to Cllr Chisholm
- Resident query about tree maintenance in the parish, Clerk sent on to WNC Cllrs
- WNC One stop Shop opens at One Angel Sq
- Immediate Justice Team – Request for work opportunities
- WNC – Community Resilience Project, referred to Chairman
- Haworth Group – Latest newsletter, sent to cllrs.

25/178 Next meeting November 20th 2025