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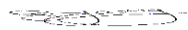
email: clerk@westhunsburyparishcouncil.gov.uk

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To All Parish Councillors: I hereby summon you to attend the **Ordinary Parish Council Meeting**, which will take place on **Thursday December 18th 2025 at 7.00pm** at Parsons Meade Community Centre

All parishioners and members of the press are invited to attend.

Please be aware the meeting may be recorded.



Clerk, Fiona Young

AGENDA

25/196 To receive and approve any apologies for absence.

25/197 To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda

25/198 To approve and sign the Minutes of the Ordinary Council Meeting held on November 20th 2025

25/199 **Public Forum** *Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.*

25/200 To Receive Reports from

a) **Police Representative.** The Police report for November was distributed prior to the meeting, there were a total of 14 crimes this month, 1x theft of motor vehicle, 1 x theft of motorbike, 3 x criminal damage to building, 1x public fear, 1 x trafficking in controlled drugs.

b) **West Northants Councillors**

25/201 To receive Clerks report and brief reports from Councillors or Clerk attending outside meetings.

25/202 Matters arising from previous minutes, items not covered on the agenda, for report only

- The Clerk reported the issue with Green Lane to the WNC Cllrs.
- The Clerk confirmed that she had posted information about Operation Wave and the vehicle crime prevention advice on the councils social media early in November, it has since been posted again.



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- The Clerk contacted Marie Hepplewhite who is co ordinating the new Resilience Project at WNC to register the councils interest in being involved.
- Cllr Chisholm has approached the local policing team for advice regarding a community event.

25/203 Planning

1. New applications, to include any applications that arrive before the meeting date.

2025/4931/FULL 29 Lister Drive Northampton NN4 9XE Front and side extensions, Alterations to roof and new driveway.

25/204 Finance

1. Resolution to approve the payments listed below for December plus any that are received before the meeting.

Payable to	Details	Amount £	Power to Pay
Clerk	Salary	954.11	LGA 1972 ss101, 111 & 112
HMRC	Tax and NI	358.07	LGA 1972 ss101, 111 & 112
Cuttlefish Multimedia*	Annual licence, domain and support 1 year 1 Dec)	612.00	LGA 1972 s142
West Northants Council	New bin	1240.25	Litter Act 1983 s 4&5
Linda Hook	Reimburse Christmas expenses	TBC	LGA 1972 s 144

*Cuttlefish have said that this invoice has to be paid in advance and then when the contract expires on 31st January 2026 they will give us a refund.

2. Approval of the bank reconciliation statements for November 30th 2025

Bank Balance at 1st April 2025 £13,747.52 + £31,270.01 = £45017.053
 Plus Receipts £29,427.28
 Less Payments £17,765.60
 Total **£56,679.21**

Bank Balance at 30th November 2025 = £25,559.25 + £31,478.03 less £358.07 (taken late) = **£56,679.21**

3. Confirmation that the internal controls checks have been completed by Cllr Phillip

25/205 Resolution to agree the budget for 2026/2027



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25/206 Resolution to agree the precept demand for 2026/2027

25/207 West Hunsbury Parks – Chairman to update on various issues including public spaces protection order signs, goal posts and fencing.

25/208 New benches in the parish – to receive an update

25/209 Resolution to install a new noticeboard at Hill Fort Close – to receive an update

25/210 Resolution to install a new bin near Hunsbury Park School and to confirm additional collection charge.

25/211 To agree the councils consultation response (from the November meeting) WNC Developer Contributions and Delivering Infrastructure; councillors to review consultation and will resolve how to respond in the next meeting in December.

<https://westnorthants.citizenspace.com/planning/infrastructure-and-developer-contributions/>

25/212 Correspondence, to include actions when needed

- WNC Consultations - Help Shape: Draft Active Travel Strategy, Mobility Hub and Rail Action Plans, closing date 27th January 2026, <https://westnorthants.citizenspace.com/place/transport-strategy-and-action-plans-consultation/>
- Have your say on Further Road Traffic Enforcement Camera Locations in West Northants closing date 5th January 2025 <https://westnorthants.citizenspace.com/highways/enforcement-traffic-cameras/>
- Northamptonshire Police, Fire and Crime Commissioner Public Consultation: Precept and Public Confidence Survey 2026/2027. Closing date 5th Jan 2026 <https://westnorthants.citizenspace.com/chief-executive/have-your-say-on-funding-for-policing-and-fire-and/>
- NCalc – Taking the Grr out of the AGAR, training session, only for those who have already completed year end training.
- Resident report about a diseased tree in the park – Clerk reported it to WNC
- Update on barbed wire in the park – Wnc Cllr Firman
- Jennie Allwork – Plot 150 Swan Valley Development
- WNC Cllrs Firman & Butcher – request to update a play area in Camphill
- Citizens Advice – request for funding help.
- WNC Winter Pruning Schedule – sent to councillors for info.
- Ncalc - Two local briefings in January ,Local nature Recovery Strategy and Local Plan Reg 18 Consultation.

25/213 To confirm the meeting dates for 2026 including the Annual Parish Meeting.

January 15th , February 19th , March 19th , April 16th , May 21st , June 18th , July 23rd or 30th Request to move this date back due to staff annual leave, August No meeting September 17th , October 15th , November 19th , December 17th

25/213 Next meeting January 15th 2026