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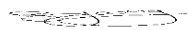
email: clerk@westhunsburyparishcouncil.gov.uk

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To All Parish Councillors: I hereby summon you to attend the **Ordinary Parish Council Meeting**, which will take place on **Thursday January 15th 2026 at 7.00pm** at Parsons Meade Community Centre

All parishioners and members of the press are invited to attend.

Please be aware the meeting may be recorded.



Clerk, Fiona Young

AGENDA

26/001 To receive and approve any apologies for absence.

26/002 To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda

26/003 To approve and sign the Minutes of the Ordinary Council Meeting held on December 18th 2025

26/004 *Public Forum Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.*

26/005 To Receive Reports from

- a) Police Representative. The Police report for December was distributed prior to the meeting, there were a total of 16 crimes recorded and 3 arrests made.
- b) Crime prevention Event – Resolution to agree to hold a community crime awareness event, to agree venue and date and to consider combining it with the Annual parish meeting.
- c) West Northants Councillors

26/006 To receive Clerks report and brief reports from Councillors or Clerk attending outside meetings.

26/007 Matters arising from previous minutes, items not covered on the agenda, for report only

- The Clerk contacted Anglian Water regarding the replacement tree that was promised in the summer, Anglian Water have responded and said they will look into it.

26/008 Planning

1. New applications, to include any applications that arrive before the meeting date.



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2025/5229/FULL 21 Whitegates, West Hunsbury, NN4 9XA. First Floor 2 Storey Side Extension.
[Planning application: 2025/5229/FULL - Planning register | Planning register | West Northamptonshire Council](#)

2025/5327/FULL 17 Aviemore Gardens Northampton NN4 9XJ. Ground floor rear extension and front porch

<https://wnc.planning-register.co.uk/Planning/Display/2025/5327/FULL>

26/009 Finance

1. Resolution to approve the payments listed below for January plus any that are received before the meeting.

Payable to	Details	Amount £	Power to Pay
Clerk	Salary	954.11	LGA 1972 ss101, 111 & 112
HMRC	Tax and NI	358.07	LGA 1972 ss101, 111 & 112
Cuttlefish Multimedia	Annual licence, domain and support until 31 st Jan	87.25* Paid	LGA 1972 s142
DCK Payroll	Payroll services	54.00	LGA 1972 ss101, 111 & 112
Ncalc	Training invoice 5067	84.00	LGA 1972 ss101, 111 & 112

*This invoice replaces the one issued last month that was not paid.

2. Approval of the bank reconciliation statements for December 31st 2025

Bank Balance at 1st April 2025 £13,747.52 + £31,270.01 = £45017.053
 Plus Receipts £29,519.13
 Less Payments £20,497.20
 Total **£54,039.46**

Bank Balance at 31st December 2025 = £22,469.58 + £31,569.88 = **£54,039.46**

3. Confirmation that the internal controls checks have been completed by Cllr Phillip

20/010 Defibrillator – Resolution to agree the purchase of a new defibrillator following the discontinuation of the pads and electrodes for the Lifepak defib at St Benedicts.

20/011 Goal post – Resolution to purchase a goal post for the childrens play area in Ladybridge Park.



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26/012 New benches in the parish –

1. Resolution to agree the purchase of a new bench for Hunslett Lane and to agree its design and location.
2. Resolution to agree the location of the new bench in Ladybridge Park.

26/013 Resolution to install a new noticeboard at Hill Fort Close – to agree design and location.

26/014 Resolution to install a new bin near Hunsbury Park School and to confirm additional collection charge.

26/015 Heritage signs – Resolution to complete the application form and pay the non refundable deposit of £110 to proceed with the application if the initial assessment is successful.

26/016 Consultations, to agree councils response (if any) to the following consultations –

- West Northamptonshire Draft Budget 2026-2027 Consultation, Closes Feb 3rd 2026
[West Northamptonshire Council Draft Budget 2026 to 2027 Consultation - West Northamptonshire Council - Citizen Space](#)
- Draft Active Travel Strategy, Mobility Hub and Rail Action Plan, closes 27th Jan 2026
[Help Shape: Draft Active Travel Strategy, Mobility Hub and Rail Action Plans - West Northamptonshire Council - Citizen Space](#)
- [Have your say on new unified taxi and private hire licensing fees](#)

26/017 Correspondence, to include actions when needed

- Cllr Chauhan updating about the pedestrian crossing at the Hill Shop and the continuing issues with the Milton Ham site.
- WNC Budget Question time poster for January 13th event – Clerk put on website and social media and circulated.
- WNC Parish & Town Council briefing
- WNC Simon Bowers- Site meeting request, now resolved.
- Resident email regarding planting on the bund at Milton Ham
- WNC Inspirational Woman award 2026, nominations requested.
- Ice Danger – safety poster, clerk put on social media.
- Peter Hackett (WNC) response to a query about the marking of a gas line.
- Draft Local Plan fresh consultation to be launched in February.
- BHF – notice of discontinuation of pads and battery packs for the defib Lifepak CR Plus (at St Benedicts Church)

26/018 Next meeting February 19th 2026