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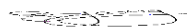
email: clerk@westhunsburyparishcouncil.gov.uk

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To All Parish Councillors: I hereby summon you to attend the **Ordinary Parish Council Meeting**, which will take place on **Thursday April 16th 2026 at 7.00pm** at Parsons Meade Community Centre

All parishioners and members of the press are invited to attend.

Please be aware the meeting may be recorded.



Clerk, Fiona Young

AGENDA

26/062 To receive and approve any apologies for absence.

26/063 To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda

26/064 To approve and sign the Minutes of the Ordinary Council Meeting held on March 19th 2026

26/065 **Public Forum** *Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.*

26/066 To Receive Reports from

a) Police Representative. Police report not received yet.

b) West Northants Councillors

26/067 To receive Clerks report and brief reports from Councillors or Clerk attending outside meetings.

26/068 Matters arising from previous minutes, items not covered on the agenda, for report only

- Goal post – Installation date confirmed of April 27th.
- New benches in the parish - both benches are at JS Potters awaiting installation
- Installation of a new noticeboard at Hill Fort Close – Clerk has chased, no delivery date yet.
- Installation of a new bin near Hunsbury Park School– Clerk has chased, no delivery date yet.



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- Heritage signs application – application submitted, chased and no update yet.

26/069 Planning

1. New applications, to include any applications that arrive before the meeting date.
None received.

26/070 Finance

1. Resolution to approve the payments listed below for April plus any that are received before the meeting.

Payable to	Details	Amount £	Power to Pay
Clerk	Salary April	954.11*	LGA 1972 ss101, 111 & 112
HMRC	Tax and NI	358.07*	LGA 1972 ss101, 111 & 112
ICO	Data protection registration	47.00	LGA 1972 ss101
NCALC	Annual membership, data officer, internal audit service	1933.62	LGA 1972 s143
DCK Payroll	Payroll services	36.00	LGA 1972 ss101, 111 & 112
Ncalc	Training courses	105.60	Local Government Act 1972 s175

*exact figures may vary slightly.

2. Approval of the bank reconciliation statements for March 31st 2026

Bank Balance at 1st April 2025 £13,747.52 + £31,270.01 = £45017.53

Plus Receipts £29,599.05

Less Payments £36,845.31

Total **£37,771.27**

Bank Balance at 31st March 2026 = £6,121.47 + £31,649.80

Total **£37,771.27**

3. Confirmation that the internal controls checks have been completed by Cllr Phillip

4. To receive a budget report for March 31st 2026

5. To arrange a comprehensive audit of the asset register.



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26/071 Community Bus Service – requested by Cllr Squires.

26/072 Community Magazine – resolution to submit an article

26/073 Parking at St Benedicts – To discuss parking concerns outside St Benedicts Church and to agree action as required, to include a possible application for double yellow lines.

26/074 Annual Parish Meeting – to confirm arrangements

26/075 St Benedicts Church Spring Fayre – Cllr Garrett

26/076 Correspondence, to include actions when needed

- WNC - Community Transport email, circulated to councillors
- Resident complaint about parking outside their property – referred to WNC
- WNC Community Resilience Project – clerk has registered interest.

26/077 Next meetings - May 14th 2026 Annual Parish Meeting (not a parish council meeting)
May 21st 2026 – Annual Parish Council Meeting