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**To All Parish Councillors:** I hereby summon you to attend the **Ordinary Parish Council Meeting**, which will take place on **Thursday July 30th 2026 at 7.00pm** at Parsons Meade Community Centre

All parishioners and members of the press are invited to attend.

**Please be aware the meeting may be recorded.**

A handwritten signature in black ink, appearing to read "Fiona Young", is written over a faint horizontal line.

Clerk, Fiona Young

### **AGENDA**

**26/122 To receive and approve any apologies for absence.**

**26/123 To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda**

**26/124 To approve and sign the Minutes of the Ordinary Parish Council Meeting held on June 18th 2026**

**26/125 Public Session.** Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.

**26/126 To Receive Reports from**

**a) Police Representative.** Full crime report has been circulated to councillors. 17 crimes recorded. 1 x burglary ( business) 1 x stolen moped 1 x criminal damage, 1 x wallet theft, 2 x public order offences.

**b) West Northants Councillors –** to receive a report if available

**26/127 To receive brief reports from Councillors or Clerk attending outside meetings on behalf of WHPC and to receive Clerks report.**

**26/128 Matters arising from previous minutes, for report only**

- The Clerk has chased the Heritage Signs application and it is still being processed.
- Volunteers still needed to open and close the park gates.

## 226/129 Finance

1. Resolution to approve the following payments for July , plus any that arrive between agenda publication and the meeting.

| Payable to | Details         | Amount £ | Power to Pay              |
|------------|-----------------|----------|---------------------------|
| Clerk      | Salary June     | 907.37   | LGA 1972 ss101, 111 & 112 |
| HMRC       | Tax and NI      | 358.27   | LGA 1972 ss101, 111 & 112 |
| Nest       | Pension payment | 81.44    | LGA 1972 ss101, 111 & 112 |
| Viking     | Stationary      | 105.22   | LGA 1972 ss101, 111 & 112 |
|            |                 |          |                           |

2. **Resolution to approve the bank reconciliation statement for 30<sup>th</sup> June 2026**

Bank Balance at 1<sup>st</sup> April 2026 £6121.47 + 31,649.80 = £37,771.27

Plus Receipts £17,360.70

Less Payments £15,233.07

Total - £39,898.90

Bank Balance at 30<sup>th</sup> June 2026 = £8158.92 + 31,739.98 = £39,898.90

3. To confirm that the monthly internal controls checks have been completed.
4. To receive and approve a budget report for Q1.

## 26/130 Planning

1. **New applications plus any that require a response before the next meeting.**

- 2026/2457/HH Garage Conversion and first floor Side Dormer Loft Conversion,

7 Tall Trees Close Northampton NN4 9XZ

**26/131 Update on the latest parish council installations, to include confirmation of the noticeboard installation and also to discuss the position of the bench on Hunsbury Hill Road.**

**26/132 Resolution to register for the Community Flood Resilience Project, nominate two councillors to attend training and manage the project.**

**26/133 Teal Close Open Space** – to discuss the decision by West Northants Council to sell the open space off Teal Close for development opportunities, Resolution to agree what action, if any, the parish council wish to take.

**23/134 Grounds Maintenance – requested by Cllr Barker**

To discuss the level of grounds maintenance in the parks and the parish and to determine any action required.

**26/135 Correspondence and actions when needed.**

- Resident complaint about the verges maintenance – Clerk directed to WNC
- Resident complaint regarding the building works opposite Alphabet Day Nursery – Clerk referred to nursery management or West Northants Planning
- Resident email regarding the proposed sale of the open space off Teal Close
- Resident complaint regarding the grass maintenance in West Hunsbury
- WNC Cllr Pinder Chauhan – list of proposed maintenance to the trees in the parish.

**26/136 Next meeting date September 17<sup>th</sup> 2026**