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To All Parish Councillors: I hereby summon you to attend the **Ordinary Parish Council Meeting**, which will take place on **Thursday September 17th 2026 at 7.00pm** at Parsons Meade Community Centre

All parishioners and members of the press are invited to attend.

Please be aware the meeting may be recorded.

A handwritten signature in black ink, appearing to read "Fiona Young", is written over a faint horizontal line.

Clerk, Fiona Young

AGENDA

26/142 To receive and approve any apologies for absence.

26/143 To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda

26/144 To approve and sign the Minutes of the Ordinary Parish Council Meeting held on July 30th and the Extra Ordinary Parish council meeting held on September 10th 2026.

26/145 Public Session. Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.

26/146 To Receive Reports from

a) Police Representative. Full crime report has been circulated to councillors. 21 crimes recorded

b) West Northants Councillors – to receive a report if available

26/147 To receive brief reports from Councillors or Clerk attending outside meetings on behalf of WHPC and to receive Clerks report.

26/148 Matters arising from previous minutes, for report only
Nothing to report.

26/149 Staffing

Resolution to approve the national increase in the Clerks pay scale as announced by Ncalc and the SLCC. The rise for 2026/2027 is 3.3% and is to be backdated to 1 April 2026

26/150 Finance

1. Resolution to approve the following payments for September, plus payments made in August and any that arrive between agenda publication and the meeting.

Payable to	Details	Amount £	Power to Pay
Clerk	Salary August	907.37	LGA 1972 ss101, 111 & 112
HMRC	Tax and NI August	358.27	LGA 1972 ss101, 111 & 112
Nest	Pension payment August	116.33	LGA 1972 ss101, 111 & 112
Clerk	Salary September inc backdated amount	1067.15	LGA 1972 ss101, 111 & 112
HMRC	Tax and NI September	457.19	LGA 1972 ss101, 111 & 112
Nest	Pension payment September	105.31	LGA 1972 ss101, 111 & 112
Parish Online mapping	Parish mapping	249.60	LGA 1972 ss101, 111 & 112

2. Resolution to approve the bank reconciliation statement for 31st July 2026

Bank Balance at 1st April 2026 £6121.47 + 31,649.80 = £37,771.27

Plus Receipts £17,360.70

Less Payments £18,010.78

Total - £37,121.19

Bank Balance at 31st August 2026 = 5,381.21 + 31,739.98 = £37,121.19

3. To confirm that the monthly internal controls checks have been completed.
4. To confirm receipt of the External Audit Report, Clerk confirms no actions required.
Conclusion of audit certificate now on the council website.

26/151 Planning

1. To agree councils response to new applications plus any that require a response before the next meeting

2026/2915/HH (outside determination date of 16th Sept) 35 Icknield Drive Northampton NN4 9YS
Proposed two storey side extension, single storey rear extension, garage conversion, new front porch together with internal alterations

Revised plans - **WNN/2021/0537**, Proposal Outline Planning Application (all matters reserved except access) for a development of up to 190 dwellings (Use Class C3) including affordable housing with new vehicular access, open space and associated infrastructure.

Former Milton Ham Farm Towcester Road Northampton NN4 9RN

Amendment Details: Revised development description and amended plans and reports. Change of the description of development and revised plans and reports.

26/152 Update on the latest parish council installations, to include confirmation of the noticeboard installation and also to discuss the position of the bench on Hunsbury Hill Road.

26/153 Flood Project

- To agree next steps

26/154 Heritage Signs project

- Council to resolve next steps following the quote from WNC for approx. £7200 plus vat, consideration to be given to forming a Cllr working party to manage this project.

26/155 Park Gates – Chairman to update on the need for more volunteers to open and close the park gates.

26/156 WNC Food and Recycling Campaign – to discuss ways that the PC could raise awareness of the food and recycling arrangements in Northampton. (requested by Cllr Squires)

26/157 Anglian water replacement tree – to confirm arrangements for the replacement tree, what type and where is it going to be planted.

26/158 Correspondence and actions when needed.

- Ncalc AGM, Sat 3rd October, places now fully booked however 2 x places have been put on a waiting list.
- Parish collab meeting, Sept 22nd Duston.
- Ncalc Highways Representative Scheme, survey to be completed. Would WHPC be interested in having a nominated person? Closing date Sept 30th.
- Agree attendance (two max) WNC Parish Conference, Nov 26th 10 am-1 pm Towcester Forum
- Request from resident to consider fencing off the childrens play areas in the parks – Clerk suggested resident contact WNC

26/159 Next meeting date October 15th 2026