



email: clerk@westhunsburyparishcouncil.gov.uk

Telephone: 07729 608062

To All Parish Councillors: I hereby summon you to attend the **Ordinary Parish Council Meeting**, which will take place on **Thursday October 15th 2026 at 7.00pm** at Parsons Meade Community Centre

All parishioners and members of the press are invited to attend.

Please be aware the meeting may be recorded.

A handwritten signature in black ink, appearing to read "Fiona Young", is written over a faint horizontal line.

Clerk, Fiona Young

AGENDA

26/160 To receive and approve any apologies for absence.

26/161 To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda

26/162 To approve and sign the Minutes of the Ordinary Parish Council Meeting held on September 17th 2026.

26/163 Public Session. Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.

26/164 To Receive Reports from

a) Police Representative.

b) West Northants Councillors – to receive a report if available

26/165 To receive brief reports from Councillors or Clerk attending outside meetings on behalf of WHPC and to receive Clerks report, to include a report from the Ncalc AGM.

26/166 Matters arising from previous minutes, for report only

- Query sent in regarding the long grass near the new bench at the corner of St Dunstons Rise.
- Planning response sent into WNC in response to 2026/3219/MAF/ and WNN/2021/0537
- The Clerk wrote to the PFCC and was told that councils can download the crime stats from their own communities.
- Clerk added two info posters about the food waste collections.

26/167 Finance

1. Resolution to approve the following payments for October, plus payments that arrive between agenda publication and the meeting.

Payable to	Details	Amount £	Payment method	Power to Pay
Clerk	Salary October plus home working payment	933.76	Bank payment	LGA 1972 ss101, 111 & 112
HMRC	Tax and NI October	374.49	DD	LGA 1972 ss101, 111 & 112
Nest	Pension payment October	96.13	DD	LGA 1972 ss101, 111 & 112
DCK Payroll	Payroll provider	66.00	Bank Payment	LGA 1972 ss101, 111 & 112
PKF Littlejohn	External audit	252.00	Bank payment	LGA 1972 ss101, 111 & 112
Welford Christmas Trees	Community Christmas tree.	793.00	Bank payment	LGA 1972 s 144

2. **Resolution to approve the bank reconciliation statement for 30th September 2026**

Bank Balance at 1st April 2026 £6121.47 + 31,649.80 = £37,771.27

Plus Receipts £32,192.29

Less Payments £19,335.84

Total - £50,627.72

Bank Balance at 30th September 2026 = 23,804.65 + 26,823.07 = £50,627.72

3. To confirm that the monthly internal controls checks have been completed.

26/168 Community Events Working Party

1. to receive a report and to discuss and agree plans for 2027/2028 with regards to the budget.
2. Resolution to order a community Christmas tree.

26/169 Budget and Precept discussions 2027/2028

- To receive a budget report for Q.2
- To note any actions required to prepare for the budget and precept discussions for the year 2027/2028 which will start in the November meeting.

26/170 Planning

1. To agree councils response to new applications plus any that require a response before the next meeting

2026/3680/FULL, 11 Farraxton Square Northampton NN4 9RQ, Conversion of existing dwelling into 3no. self-contained one-bedroom flats

26/171 Update on the latest parish council installations, to include confirmation of the noticeboard installation and also to discuss the position of the bench on Hunsbury Hill Road.

26/172 Flood Project and Emergency Planning

1. to receive a report from the Flood Warden Training and to agree next steps
2. To discuss whether WHPC would like to arrange a screening of the National Emergency (Climate and Nature Emergency) briefing at Parsons Meade Community Centre

26/173 Anglian water replacement tree – to confirm arrangements for the replacement tree, what type and where is it going to be planted.

26/174 Asset Register Audit - to arrange a complete audit of the parish assets

26/175 Consultations

- WNC West Northamptonshire Pre- Submission Local Plan Regulation 19 Consultation. Closes November 16th 2026. Council to resolve action required.
- WNC Draft area transport strategy consultation, Closes 15th November 2026

26/176 Correspondence and actions when needed.

- Ncalc Training Treat – Climate change training Oct 19th 2026
- Letter from Mike Reader MP – Circulated to councillors

26/177 Next meeting date November 19th 2026