November 2026

email: clerk@westhunsburyparishcouncil.gov.uk Telephone: 07729 608062

To All Parish Councillors: I hereby summon you to attend the **Ordinary Parish Council Meeting**, which will take place on **Thursday November 19th 2026 at 7.00pm** at Parsons Meade Community Centre
All parishioners and members of the press are invited to attend.
Please be aware the meeting may be recorded.

Clerk, Fiona Young

AGENDA

26/178 To receive and approve any apologies for absence.

26/179 To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda

26/180 To approve and sign the Minutes of the Ordinary Parish Council Meeting held on October 15th 2026.

26/181 Public Session. Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.

26/182 To Receive Reports from

a) Police Representative.

b) West Northants Councillors – to receive a report if available

26/183 To receive brief reports from Councillors or Clerk attending outside meetings on behalf of WHPC and to receive Clerks report.

26/184 Matters arising from previous minutes, for report only

- Awaiting confirmation that the two new cherry trees have been planted
- The community Christmas tree has been ordered and is being installed on November 28th, Christmas tree for Festival to be arranged

November 2026

26/185 Finance

1. Resolution to approve the following payments for November, plus payments that arrive between agenda publication and the meeting.

Payable to	Details	Amount £	Payment method	Power to Pay
Clerk	Salary November plus home working payment	933.56	Bank payment	LGA 1972 ss101, 111 & 112
HMRC	Tax and NI November	374.49	DD	LGA 1972 ss101, 111 & 112
Nest	Pension payment November	96.13	DD	LGA 1972 ss101, 111 & 112
C Squires	Expenses, Remembrance	14.05	BP	LGA 1972 S145
L Hook	Expenses, Remembrance	TBC	BP	LGA 1972 S145

2. **Resolution to approve the bank reconciliation statement for 31st October 2026**

Bank Balance at 1st April 2026 £6121.47 + 31,649.80 = £37,771.27
Plus Receipts £32,192.29
Less Payments £22,490.55
Total - £47,473.01
Bank Balance at 31st October 2026 = £20,649.94 + £26,823.07= £47,473.01

3. To confirm that the monthly internal controls checks have been completed.

26/186 Budget and Precept discussions 2027/2028

- To receive a budget report to Oct 31st 2026
- To receive the draft budget and resolve to make additions and amendments

26/187 Planning

1. To agree councils response to new applications plus any that require a response before the next meeting

None received.

26/188 To receive an update from WNC regarding progress made to prevent illegal encampments in the parish.

26/189 Update on the latest parish council installations, to include confirmation of the noticeboard installation and also to discuss the position of the bench on Hunsbury Hill Road.

26/190 Flood Project and Emergency Planning

1. To discuss whether WHPC would like to arrange a screening of the National Emergency (Climate and Nature Emergency) briefing at Parsons Meade Community Centre

26/191 Asset Register Audit - to arrange a complete audit of the parish assets

26/192 Consultations

- Consultation on the draft Freight Action Plan for West Northamptonshire Council – closes on 17th December, drop in event on zoom on November 24th

26/193 Correspondence and actions when needed.

- Rain community flood store grant applications – closed Nov 15th, clerk circulated in October.
- Resident complaint about the recycling collection bins near the Hill Shop

26/194 Next meeting date December 17th 2026, to confirm parish office closure arrangements over Christmas.