

Planning- How to deal with a planning application in your neighbourhood.

This guide will help you decide what to do, when to do it and how to deal with a planning application should you be notified of one close to your home.

Receiving a planning application notification

Ideally, if your neighbours wish to extend their house, make some large changes to it or apply to change the use of it, they will firstly come and chat with you. We know that unfortunately does not often happen. Sometimes the first thing you hear about an application is either through social media or a letter through the post from West Northants Council.

The current policy for planning application notifications is to write to all properties who share a boundary with the application site. A site notice also needs to be posted in a conspicuous place.

Whether you hear via social media or from the planning authority, the first thing you should do is look at the application online. There is a planning application page on the West Northants Council website, [View and comment on a planning application | West Northamptonshire Council](#)

You can key in the application number and look at the plans in detail.

What to do next

If you are concerned about the plans at all then you have several options. You can contact your parish council in West Hunsbury on Clerk@westhunsburyparishcouncil.gov.uk

Our parish councillors have contact details on our website and you may like to contact councillors directly.

Or you may prefer to contact your ward councillors, there are three West Northants Councillors who represent the residents of Hunsbury Ward, they are Cllr Pinder Chauhan, Cllr Ron Firman and Cllr Glen Butcher. Their details can be found on this website [Hunsbury Councillors | West Northamptonshire Council](#)

Alternatively you can contact the planning officer direct whose details should be on the planning application. You can also do all three of the above!

It is always advisable to let the parish council know your concerns about an application, the parish councillors can then properly represent your views. You may wish to attend the parish council meeting that the application is being discussed at, again the Clerk can let you know when that is.

If many residents feel strongly about the same application, it is best to make sure that each person submits their own comments separately, individually written letters carry more weight than mass produced ones or petitions. Petitions may be considered as just one objection.

If you decide to submit observations or objections West Northants Council will notify you once the application is decided or if there are any amendments. If the application is refused and the applicants disagree with that decision they may decide to appeal, if so you will be told.

If you are not sure about this process or require any further information please contact the parish council on clerk@westhunsburyparishcouncil.gov.uk

You will also find some helpful advice in 'A Guide to how the parish council deals with planning applications', which is also available on our website, westhunsburyparishcouncil.gov.uk.